LINDSAY LOCAL HOSPITAL DISTRICT
BOARD OF DIRECTORS
AGENDA

Regular Meeting:
July 18, 2017
5:30PM

Hospital District Boardroom
831B N. Sequoia Ave.
Lindsay, CA 93247

1. OPEN SESSION
   a. Call to Order
   b. Flag Salute

2. ROLL CALL
   (Recognition of Quorum)

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT
   Pursuant to Cal.Gov.Code §54954.3, members of the public will be afforded an opportunity to address the Board on any matter within the jurisdiction of the District at the beginning of the session or before the Board's consideration of an agenda item regarding that item. Comments are limited to 3 minutes per person, unless otherwise indicated by the Board Chairperson, with a maximum of 30 minutes for public comments.

5. CONSENT CALENDAR
   Unless a Director requests separate consideration of an item in the Consent Calendar, the following items are to be approved and/or accepted by vote on one motion. The specific items are included in the board packet available to the public at the meeting or as may be requested by any member of the public prior to the meeting
   a. Minutes of past board meetings:
      June 20, 2017, June 27, 2017
   b. Financial Report
   c. Warrants/Payables

6. REPORT(S) & INFORMATION
   a. Correspondence (Board Secretary)
   b. Rental Report (President/Rental Manager)
   c. Remodel project update
   d. Special District Annual Conference
   e. ADA Compliance Project update

NOTES:
1. If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, said documents will be made available for public inspection at the same time at the District Office located at 860 N Sequoia Avenue within regular work hours.
2. If a disability-related modification or accommodation is requested, please contact the District Assistant at 559-333-4456
3. Agenda posted for public information on 07/13//2017 at City Hall bulletin board (251 E. Honolulu St., Lindsay, CA 93247) and Lindsay Wellness Center (860 N. Sequoia Ave., Lindsay, CA 93247)

7. ACTION ITEMS
   a. Consideration/Approval of signage design proposal.
   b. Consideration/Approval of Budget
   c. Consideration/Approval Annual Conference

8. LEGAL COUNSEL REPORT

9. ADJOURN

LINDSAY LOCAL HOSPITAL DISTRICT
BOARD OF DIRECTORS
MINUTES

Special Meeting:
June 27, 2017
5:30PM

Hospital District Boardroom
831B N. Sequoia Ave.
Lindsay, CA 93247

1. OPEN SESSION
   a. The meeting was called to Order by President McQueen at 5:30 pm
   b. Flag Salute was led by Director Loftin

2. ROLL CALL
   Directors: Greg McQueen, Rick Loftin, Ivet Soria, and Theresa Hurtado. Director Baker was absent. A quorum is recognized.

3. APPROVAL OF AGENDA
   Motion to approve agenda:
   Motion: Director Soria
   Second: Director Hurtado
   Vote: Unanimous (motion approved)

4. PUBLIC COMMENT
   No public comment heard at the meeting.

5. ACTION ITEMS
   a. Consideration/Approval of design/color scheme for Kaweah Delta Rental. Mr. Dave Garrett was before the board to present Kaweah Delta's design/color scheme for the rental property. The Board approved the design/color scheme as presented.

      Motion: Director Hurtado
      Second: Director Soria
      Vote: Unanimous (motion approved)

   b. Consideration/Approval of Mission and Vision Statement. Attorney Warson presented a proposal for the mission/vision statement. The Board approved the mission/vision statement with changes.

      Motion: Director Soria
      Second: Director Loftin
      Vote: Unanimous (motion approved)

6. ADJOURN
   The meeting was adjourned at 5:40 pm by the following vote:

   Motion: Director Hurtado
   Second: Director Soria
   Vote: Unanimous (motion approved)

Submitted,

Theresa Hurtado
Secretary

LINDSAY LOCAL HOSPITAL DISTRICT
BOARD OF DIRECTORS
MINUTES

Regular Meeting:
June 20, 2017
5:30PM

Hospital District Boardroom
831B N. Sequoia Ave.
Lindsay, CA 93247

1. OPEN SESSION
   a. The meeting was called to Order by President McQueen at 5:32 PM
   b. Flag Salute was led by Director Loftin

2. ROLL CALL
   Directors: Cindy Baker, Greg McQueen, Rick Loftin, Ivet Soria, and Theresa Hurtado. A quorum is recognized.

3. APPROVAL OF AGENDA
   Motion to approve agenda:
   Motion: Director Hurtado
   Second: Director Loftin
   Vote: Unanimous (motion approved)

4. PUBLIC COMMENT
   There was no public comment.

5. CONSENT CALENDAR
   No discussion from the Board.
   Motion to approve consent calendar

   Motion: Director Baker
   Second: Director Hurtado
   Vote: Unanimous (motion approved)

6. REPORT(S) & INFORMATION
   a. Correspondence – There was no correspondence.
   b. Rental Report – President McQueen reported a net profit on the rentals of $4,981.00.
   c. Remodel Project Update – Merced Doria reported he is trying to figure out how to complete the remodel project at 831 N. Sequoia. It will take approximately 5 days to complete the work and the lab will need a place to conduct business during that time. Possibly let them use the Hospital District's office or maybe a room at the wellness center.
   d. Lindsay Healthy Start – Linda Ledesma gave a report on what has been happening at Lindsay Healthy Start.
   e. Lindsay City Manager – No report
   f. Wellness Center Update – Mr. Clint Ashcraft gave a summary of what is happening at the Wellness Center. It was reported that the Lindsay Rotary Club has taken over the concessions at the pool. The Foundation Lab has closed their doors and he is in the process of trying to find a new tenant. They are holding a Red Cross babysitting class on June 20 and Summer night movies will start on June 22nd.
   g. Measure O Report – Mr. Ashcraft briefly gave a summary of the just passed 1% sales tax initiative and how it will affect the City of Lindsay. It will be an estimated $600,000 boost to the city finances. None of these funds will be used for McDermont or the Wellness Center.

h. ADA Compliance Project Update – There was no report.

7. ACTION ITEMS

a. Consideration/Approval of signage funding & design proposal – Merced Doria reported he needed the logo to prepare a proposal for signage. Dennis Medders is to email the logo to Merced.

b. Consideration/Approval of engagement letter from Dennis Hylton, CPA for the 2016-17 Audit. The Board approved the engagement letter.

Motion: Director Hurtado
Second: Director Baker
Vote: Unanimous (motion approved)

c. Consideration/Approval of funding for the G.U.M. (Get Up and Move) Project. It was approved that the Lindsay Local Hospital District will fund up to $60,000 for the coming year. The City will bill the District after each session is completed.

Motion: Director McQueen
Second: Director Soria
Vote: Unanimous (motion approved)

d. Consideration/Approval of a commercial lease for facilities between the Lindsay Local Hospital District and Kaweah Delta Health Care District - The lease was approved.

Motion: Director Hurtado
Second: Director Baker
Vote: Unanimous (motion approved)

e. Consideration/Approval on Mission and Vision Statement. No action.

8. LEGAL COUNSEL REPORT – Attorney Warson informed the Board that he called Sierra View Hospital to inform them that the Board was going to lease the vacant buildings to Kaweah Delta Healthcare District. He left a message, but no one has returned his call. He is wanting to conduct a Brown Act presentation to the Board Members very soon.

9. ADJOURN – The meeting was adjourned at 7:12 pm by the following vote:

Motion: Director Baker
Second: Direcetor Soria
Vote: Unanimous (moiton approved)

Submitted,

Theresa Hurtado
Secretary

LINDSAY LOCAL HOSPITAL DISTRICT
(a California Special District)

Statement of Net Position as
Of June 30, 2017

Statement of Revenues and
Expenses and Schedule of
Revenues and Expenses-
Budget to Actual
For the One Month
Twelve Months
Ended June 30, 2017

LINDSAY LOCAL HOSPITAL DISTRICT

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Lindsay Local Hospital District
Statement of Net Position
As of June 30, 2017

ASSETS			
Current Assets			
Checking/Savings			
Cash In Bank-Checking	$ 133,142.12		
Cash In Bank-Money Market	93,771.30		
Cash in County of Tulare	2,000,000.00		
State Of Ca-LAIF	29,318.09		
Total Checking/Savings		$ 2,256,231.51	
Other Current Assets			
Prepaid Expenses	3,729.07		
Total Other Current Assets		3,729.07	
Total Current Assets		2,259,960.58	
Noncurrent Assets			
Capital Assets			
Buildings	31,386.04		
Improvements	237,168.78		
Land	17,073.68		
Office Equipment	8,015.46		
Less: Accumulated Depreciation	(187,871.33)		
Total Capital Assets		105,772.63	
TOTAL ASSETS			$ 2,365,733.21
LIABILITIES			
Current Liabilities			
Other Current Liabilities			
Monthly Accounts Payable	3,079.95		
Total Other Current Liabilities		3,079.95	
Total Current Liabilities		3,079.95	
Total Liabilities			3,079.95
NET POSITION			
Net Position			
Net Investment in Capital Assets	105,772.63		
Unrestricted	2,432,632.55		
Net Income	(175,751.92)		
TOTAL NET POSTION			$ 2,362,653.26

These financial statements have not been subjected to an audit or review or compilation engagement, and no assurance is provided on them.

All Disclosures required by accounting principles generally accepted in the United States of America are not included.

Lindsay Local Hospital District
Statement of Revenues & Expenses
for the One Month and Twelve Months ended June 30, 2017

	Jun 17	Jul '16 - Jun 17
Ordinary Income/Expense		
Income		
Physician Office Lease	7,653.50	113,696.25
Property Taxes	0.00	510,082.37
Total Income	7,653.50	623,778.62
Expense		
Accounting	529.50	11,460.00
Depreciation Expense	1,120.92	13,113.14
Directors' Fees	500.00	13,100.00
Dues and Subscriptions	0.00	872.00
Election Expense	0.00	12,058.16
Insurance		
D & O Insurance	352.06	4,268.29
Liability	327.58	3,825.34
Total Insurance	679.64	8,093.63
Legal	1,780.00	16,171.50
Legal Notices	0.00	78.23
Licenses and Permits	0.00	710.47
Maintenance	820.00	13,240.00
Management Fee	765.35	11,368.75
Office Supplies	97.55	5,635.30
Postage and Delivery	0.00	113.13
Program Support	-7,377.30	311,685.38
Property Tax Admin Fe...	0.00	11,885.01
Repairs		
Building Repairs	2,400.00	280,473.26
Equipment Repairs	0.00	341.00
Total Repairs	2,400.00	280,814.26
Stipend pay	1,250.00	11,050.00
Telephone		
Internet	173.20	173.20
Total Telephone	173.20	173.20
Travel & Ent		
Travel	0.00	155.94
Total Travel & Ent	0.00	155.94
Utilities		
Gas and Electric	222.76	1,945.57
Late pymt chg	0.00	1.80
Utilities-City of Linday	333.78	4,838.26
Total Utilities	556.54	6,785.63
Wellness Center		
Advertising	339.00	1,430.00
Class supplies	552.00	552.00
Equipment	8,228.83	43,012.05
Maintenance-Buildin...	9,088.15	15,477.25
Maintenance-Lawns	650.00	8,220.00
Office supplies	0.00	492.45
Total Wellness Center	18,857.98	69,183.75

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Lindsay Local Hospital District
Statement of Revenues & Expenses
for the One Month and Twelve Months ended June 30, 2017

	Jun 17	Jul '16 - Jun 17
Total Expense	22,153.38	797,747.48
Net Ordinary Income	-14,499.88	-173,968.86
Other Income/Expense		
Other Income		
Interest Income		
Interest Income-Bank	22.90	682.89
Interest Income-Cou...	0.00	14,085.95
Interest Income-State	0.00	189.69
Total Interest Income	22.90	14,958.53
Total Other Income	22.90	14,958.53
Other Expense		
Capital Expenditures	0.00	16,741.59
Total Other Expense	0.00	16,741.59
Net Other Income	22.90	-1,783.06
Net Income	-14,476.98	-175,751.92

Those financial statements have not been subjected to an audit or review or compilation engagement, and no assurance is provided on them.

All Disclosures required by accounting principles generally accepted in the United States of America are not included.

Lindsay Local Hospital District
Schedule of Revenues and Expenses - Budget vs. Actual
July 2016 through June 2017

	Jul '16 - Jun 17	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Physician Office Lease	113,696.25	120,000.00	-6,303.75	94.7%
Property Taxes	510,082.37	470,000.00	40,082.37	108.5%
Total Income	623,778.62	590,000.00	33,778.62	105.7%
Expense				
Accounting	11,460.00	15,000.00	-3,540.00	76.4%
Advertising	0.00	200.00	-200.00	0.0%
Depreciation Expense	13,113.14	14,000.00	-886.86	93.7%
Directors' Fees	13,100.00	8,000.00	5,100.00	163.8%
Dues and Subscriptions	872.00	900.00	-28.00	96.9%
Election Expense	12,058.16			
Insurance				
D & O Insurance	4,268.29	4,500.00	-231.71	94.9%
Liability	3,825.34	4,000.00	-174.66	95.6%
Total Insurance	8,093.63	8,500.00	-406.37	95.2%
Legal	16,171.50	13,000.00	3,171.50	124.4%
Legal Notices	78.23	1,000.00	-921.77	7.8%
Licenses and Permits	710.47			
Maintenance	13,240.00	12,000.00	1,240.00	110.3%
Management Fee	11,368.75	12,000.00	-631.25	94.7%
Miscellaneous	0.00	500.00	-500.00	0.0%
Office Supplies	5,635.30	500.00	5,135.30	1,127.1%
Postage and Delivery	113.13	200.00	-86.87	56.6%
Program Support	311,685.38	279,500.00	32,185.38	111.5%
Property Tax Admin Fees	11,885.01	11,800.00	85.01	100.7%
Repairs				
Building Repairs	280,473.26	500,000.00	-219,526.74	56.1%
Equipment Repairs	341.00	2,000.00	-1,659.00	17.1%
Total Repairs	280,814.26	502,000.00	-221,185.74	55.9%
Security System Service	0.00	750.00	-750.00	0.0%
Stipend pay	11,050.00	19,600.00	-8,550.00	56.4%
Telephone				
Internet	173.20			
Total Telephone	173.20			
Travel & Ent				
Travel	155.94			
Total Travel & Ent	155.94			
Utilities				
Gas and Electric	1,945.57	1,200.00	745.57	162.1%
Late pymt chg	1.80			
Utilities-City of Linday	4,838.26	5,500.00	-661.74	88.0%
Total Utilities	6,785.63	6,700.00	85.63	101.3%
Wellness Center				
Advertising	1,430.00	1,500.00	-70.00	95.3%
Class supplies	552.00	2,000.00	-1,448.00	27.6%
Equipment	43,012.05	50,000.00	-6,987.95	86.0%
Equipment Repair	0.00	15,000.00	-15,000.00	0.0%
Maintenance-Buildings	15,477.25	45,000.00	-29,522.75	34.4%
Maintenance-Lawns	8,220.00	9,000.00	-780.00	91.3%
Office supplies	492.45			
Total Wellness Center	69,183.75	122,500.00	-53,316.25	56.5%
Total Expense	797,747.48	1,028,650.00	-230,902.52	77.6%
Net Ordinary Income	-173,968.86	-438,650.00	264,681.14	39.7%

These financial statements have not been subjected to an audit or review or compilation engagement, and no assurance is provided on them.

All Disclosures required by accounting principles generally accepted in the United States of America are not included.

Lindsay Local Hospital District
Schedule of Revenues and Expenses - Budget vs. Actual
July 2016 through June 2017

	Jul '16 - Jun 17	Budget	$ Over Budget	% of Budget
Other Income/Expense				
Other Income				
Interest Income				
Interest Income-Bank	682.89			
Interest Income-County	14,085.95			
Interest Income-State	189.69			
Interest Income - Other	0.00	11,000.00	-11,000.00	0.0%
Total Interest Income	14,958.53	11,000.00	3,958.53	136.0%
Total Other Income	14,958.53	11,000.00	3,958.53	136.0%
Other Expense				
Capital Expenditures	16,741.59	7,500.00	9,241.59	223.2%
Total Other Expense	16,741.59	7,500.00	9,241.59	223.2%
Net Other Income	-1,783.06	3,500.00	-5,283.06	-50.9%
Net Income	**-175,751.92**	**-435,150.00**	**259,398.08**	**40.4%**

These financial statements have not been subjected to an audit or review or compilation engagement, and no assurance is provided on them.

All Disclosures required by accounting principles generally accepted in the United States of America are not included.

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
July 13, 2017

LINDSAY LOCAL HOSPITAL DISTRICT

CHAIRPERSON, FINANCE DEPARTMENT
PO BOX 234
LINDSAY, CA 93247

PMIA Average Monthly Yields

Account Number:
20-54-005

Tran Type Definitions

June 2017 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	29,318.09
Total Withdrawal:	0.00	Ending Balance:	29,318.09

M. Green and Company LLP

CERTIFIED PUBLIC ACCOUNTANTS

135 N. URUAPAN DR., STE A
DINUBA, CA 93618-2123
(559) 591-4545

POST OFFICE BOX 210
HANFORD, CA 93232-0210
(559) 584-2751

POST OFFICE BOX 118
TULARE, CA 93275-0118
(559) 688-7401

POST OFFICE BOX 3330
VISALIA, CA 93278-3330
(559) 627-3900

Visit us at www.mgreencpas.com

LINDSAY LOCAL HOSPITAL DISTRICT
PO BOX 234
LINDSAY, CA 93247

Invoice No. *116079*
Date *05/31/2017*

Client No. 90445

DETACH AND RETURN TOP PORTION

Accounting services for May 2017	$315.00
Meeting with finance committee	215.00

Current Amount Due	$ 530.00
Prior Balance	546.00
Total Amount Due	$ 1,076.00

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
530.50	530.50	15.00	0.00	0.00	1,076.00

OPTION TO PAY BY CREDIT CARD: **Please return a complete copy of this invoice with your credit card payment.**

M. GREEN & COMPANY LLP, Client # : ~90445 LINDSAY LOCAL HOSPITAL DISTRICT
*Name on Credit Card*_____ *$*_____

Charge my credit card for this payment only. # _____
*CVV#*_____ *EXP Date* ___/___ *MC*_____ *VISA*_____ *AMEX*_____ *DISCOVER*_____

Financing charges will be added at the periodic rate of a 1.50%. This is an annual percentage rate of 18.0%. Minimum charge is 50 cents. Financing charges will be added to all unpaid balances after 60 days.

BARTLETT'S POOL SERVICE, INC.
P.O. BOX 8622
PORTERVILLE, CA 93258
559-781-3252

STATEMENT

DATE
06/30/17
NUMBER
ACCT: 24790000

LINDSAY LOCAL HOSPITAL DIST
PO BOX 234
LINDSAY CA 93247

RE : 860 N SEQUIA

Total Due $ 120.00

Amount Paid: $ _____

PLEASE RETURN THIS PORTION WITH PAYMENT

	REFERENCE	CHARGES	CREDITS	BALANCE
	PREVIOUS BALANCE	120.00		120.00
06/30/17	CK2964		-120.00	-120.00
	June Service Charges	120.00		120.00

****

LIKE US ON FACEBOOK AND ENTER TO WIN A **FREE** POOL RAFT THAT SEATS UP TO 4 PEOPLE TO KICK OFF YOUR SUMMER SEASON! ($50.00 VALUE) WINNER ANNOUNCED 6/15. WWW.FACEBOOK.COM/BARTLETTSPOOLSERVICE **********

120.00

PLEASE PAY THIS AMOUNT

Thank You

Subject: Internet Service Invoice
From: OACYS Customer Service <CustomerService@oacys.com>
Date: 7/1/2017 12:03 AM
To: dmedders@lindsayhospitaldistrict.org

Trouble viewing this format? Click "UserAdmin" on our website to check your invoice...

E-INVOICE
OACYS Internet Service

Account Name: Dennis Medders
Company: Lindsay District Hospital

Acct Number: 20731-LDH-3334456
Access Plan: W5A-Monthly Plan

For Period July 15 - August 14, 2017
TOTAL DUE BY 7/14/2017 ..... **$49.95**

For complete invoice detail click UserAdmin on the OACYS Home Page
Please note ACCOUNT NUMBER 20731-LDH-3334456 on your check
OACYS Technology · PO Box 1009 · Porterville, CA 93258-1009
Return envelopes are free at our office, after-hours
drop slot is in our front door. Thank You!

WHAT'S HAPPENING AT OACYS

- Follow our **new blog** at www.oacys.com/blog/ for current OACYS news
- Like us on Facebook!

Did You Know?

- OACYS VoIP can replace your home or business phones with an Internet-based system
- Referral Program - Refer a friend to OACYS Internet service and get a free month
- Service info and pricing are at www.oacys.com
- Newsletters from Oct 2016 and prior are online at www.ocsnet.net/newsletters

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CELEBRATING 35 YEARS · 1982 - 2017
OACYS is 35 years old, we started business in Porterville in February of 1982

OACYS Customer Service · Email CustomerService@oacys.com · Phone 559.781.4123

STARR WARSON
ATTORNEY AT LAW

MAILING ADDRESS
Post Office Box 638
Lindsay, Calif. 93247
warsonlaw@verizon.net (eMail)

OFFICE ADDRESS
23100 Avenue 248
Lindsay, Calif. 93247
559-562-0775 (voice/facsimile)

ACCOUNT STATEMENT

Lindsay Local Hospital District
Board of Directors
P. O. Box 234
Lindsay, CA 93247

June 30, 2017

	DESCRIPTION OF SERVICES	❖	TIME Hourly	PAYMENTS Credits	CHARGES Debits
06/01/2017	Beginning balance				$1,441.50
06/05/2017	Call to Sierra View, Re: Offer to rent.	1	0.5		no charge
06/15/2017	Discussion with KDHC, Re: Lease agreement & adjustments to lease terms	1	1.0		$180.00
	Send information to board secretary, Re: Agenda items for KDHC lease.				no charge
06/17/2017	Discussion with Board President & property manager, Re: Lease terms	1	0.5		no charge
	Revise lease agreement	1	2.5		$450.00
06/19/2017	Receive & review lease agreement signed by KHDC. Receive 'color board' for approval.	1	1.0		$180.00
06/20/2017	Regular Meeting of Board of Directors		fee		$350.00
06/24/2017	Review 'mission statement' & make revisions.		0.5		no charge
06/27/2017	Special Meeting of Board of Directors		fee		$350.00
06/28/2017	Payment Received - Thank You -			$1,441.50	
06/29/2017	'Walk through' of building pending occupancy by KDHC & commencement of upgrades	1	1.5		$270.00
	Total Payments & Charges:			$1,441.50	$3,221.50
	Interest & Other Charges:				$0.00
	BALANCE DUE:				$1,780.00

1. All Account balances are due and payable on the date billed. If a balance is carried forward to the next statement period, an 18% (APR) will be added to the unpaid portion.
2. If a check is returned unpaid for any reason, a $30 handling fee will be assessed, in addition to any late fees and costs incurred as the result of the unpaid instrument.

❖ Legend
1. Attorney
2. Paralegal
3. Secretarial

Lane Engineers, Inc.
P.O. Box 1059
Tulare, CA 93275-1059
Phone: (559) 688-5263
Fax: (559) 688-8893

July 01, 2017
Project No: 17092
Invoice No: 41362

LINDSAY LOCAL HOSPITAL DISTRICT
P.O. BOX 234
LINDSAY, CA 93247

Project 17092 LOT LINE MERGER
Professional Services from June 01, 2017 to June 30, 2017

Billing Group 2.0 LOT LINE MERGER
Project Fee

Phase	Fee	% Complete	Fee Earned	Previous Billing	Current Billing
LAND SURVEYING	6,000.00	90.00	5,400.00	4,800.00	600.00
Total Fee	6,000.00		5,400.00	4,800.00	600.00

Total Fee **600.00**

Billing Group Total **$600.00**

Invoice Total **$600.00**

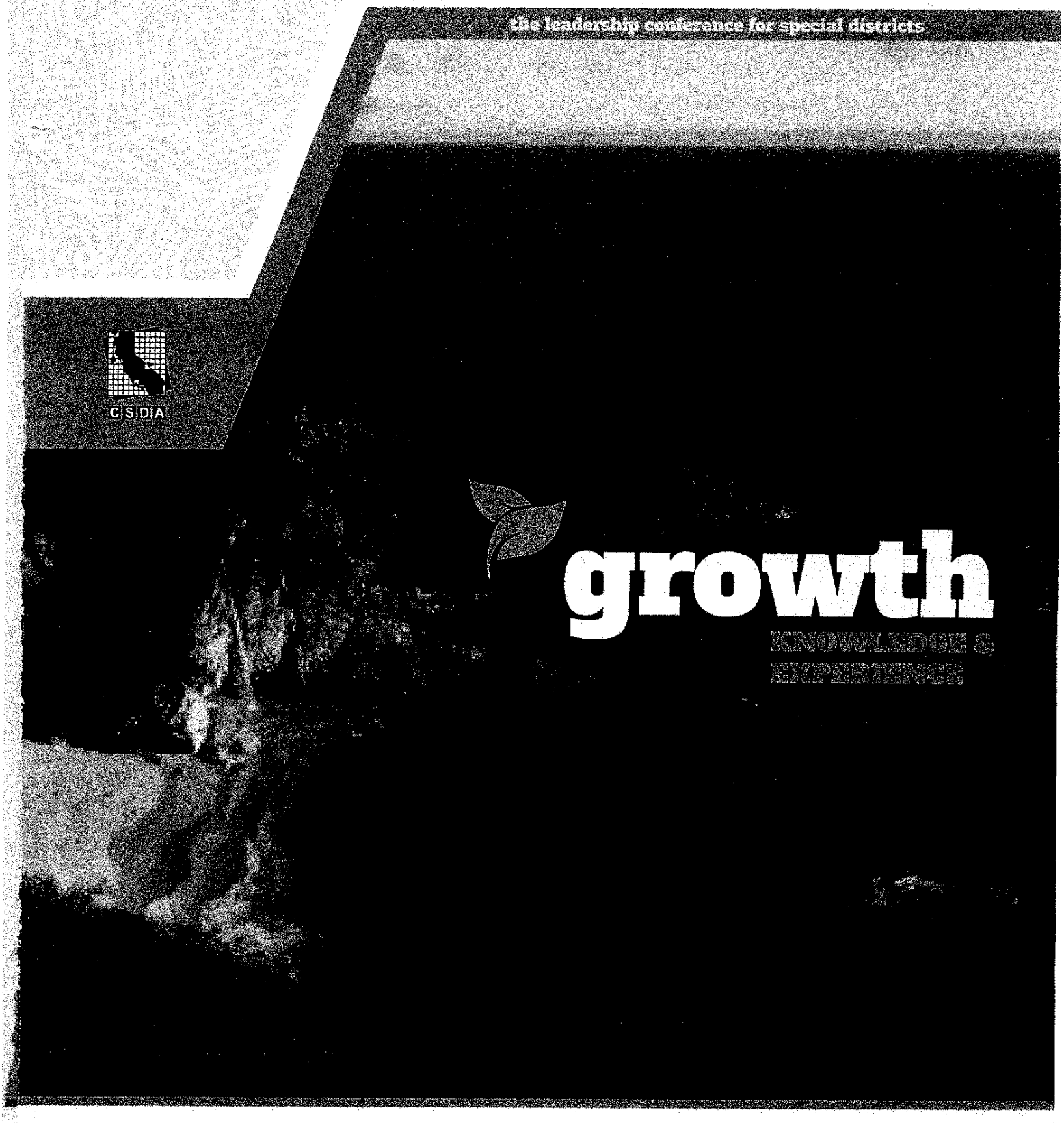
Outstanding Invoices

Number	Date	Balance
41258	6/1/2017	1,800.00
Total		**1,800.00**

Sept. 25–28, 2017
Monterey, California

2017 CSDA ANNUAL CONFERENCE AND EXHIBITOR SHOWCASE

the leadership conference for special districts



Attendee Registration

conference.csda.net

Growth

YEAR AFTER YEAR DUE TO
Value Delivered to Attendees

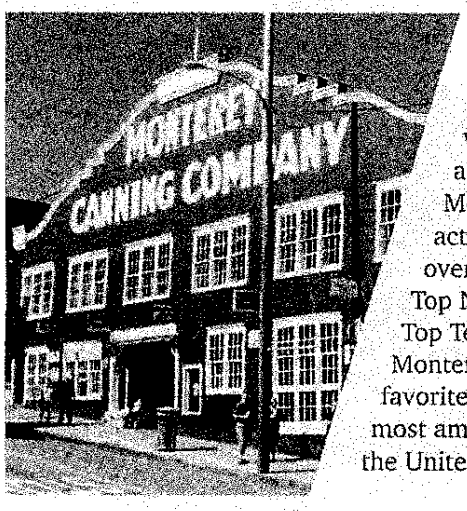
The one conference for you!

The CSDA Annual Conference & Exhibitor Showcase is the one conference special district leaders can't afford to miss! Cultivate new connections this September in Monterey.

Join 800-plus special district professionals and industry experts for a three day, must-attend education, and networking event. Develop new partnerships. Participate in inspiring and motivating keynote sessions. Walk away with strategies, new connections, and innovative ideas to move your district forward.

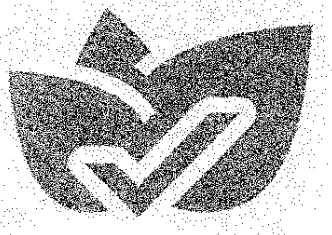
Monterey Marriott & Portola Hotels

Room reservations for the CSDA Annual Conference and Exhibitor Showcase begin at $169 plus tax and are based on availability. In order to book a hotel room, you must first register for the conference to obtain a CSDA room reservation code.



What to Do?

Just 100 miles south of San Francisco, Monterey's breathtaking scenery, rich history, world-renowned attractions, and outdoor adventures invite one to grab life by the moments! Monterey is a dramatic setting for endless choices of activities all within minutes of convenient, charming overnight accommodations. Monterey is named a Top North American Golf Destination and the 2013 Top Ten Wine Travel Destination in the World. The Monterey Bay National Marine Sanctuary is home to favorite marine life that can be observed in one of the most amazing natural environments found anywhere in the United States. www.SeeMonterey.com



SDRMA
Credit Incentive Plan

Attendance at the CSDA Annual Conference Qualifies for CIPs

Special District Risk Management Authority (SDRMA) is committed to establishing a strategic partnership with our members to provide maximum protection, help control losses, and positively impact the overall cost of property/liability and workers' compensation coverage through the Credit Incentive Program. Credit incentive points (CIPs) can be earned based on an agency's attendance at the CSDA Annual Conference & Exhibitor Showcase, reducing SDRMA members' annual contribution amounts.

The CSDA Annual Conference and Exhibitor Showcase has something for everyone. From board members and trustees to clerks and general managers...from fire chiefs to legal counsel...we've got you covered with these breakout sessions and more!

IS HR YOUR THING? THEN YOU MIGHT LIKE...

- Lions, Tigers and Comfort Animals - As the employer, what (and how) are you required to accommodate?
- CalPERS Update & How to Prepare for and Survive a CalPERS Audit
- Employment Law Update: Gender Identity in the Workplace

ARE YOU A DIRECTOR OR TRUSTEE? DO YOU WORK WITH DIRECTORS AND TRUSTEES? WE THOUGHT SO...

- Right this Way to a Better Board - Board Best Practices
- Better Boards Equal Better Districts
- The Empty Chair - Handling Board Vacancies and Appointments

NOT A TECH GURU? THAT'S OK...

- Being Open-Minded about Open Data
- Beyond Website Basics
- Open Government: Managing Public Meetings and Public Records in an Electronic Age

Which one is right for you?

breakouts

NOT A LEGAL EAGLE? US EITHER - BUT WE KNOW PEOPLE...

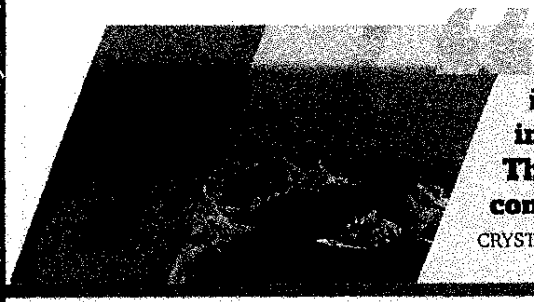
- Look Before You Leap! Protecting Your District Before Litigation
- What's New in California Prevailing Wage Updates
- CEQA Basics and Hot Topics for Board Membersand Staff

STRUGGLING TO FIND THE RIGHT WORDS? WE CAN HELP WITH THAT...

- Full Court Press: A Media Crash Course
- Tie in to TIERS - A New Framework for Practical Public Engagement at the Local Level
- Turning Public Perceptions of Your District from Negative to Positive: Dealing with Opposition, Complaints, Angry Customers, and Negative Media Coverage

GOT MONEY ON YOUR MIND? CHECK THESE SESSIONS OUT...

- Building a Solid Financial Foundation: Financial Policies and Internal Controls
- Understanding Special District Investments – What is the Trustee's Fiduciary Responsibility?
- Beyond the Next Budget: Fiscal Forecasts for Effective Planning



Everything went great. The breakout sessions were so informative and the speakers very helpful and willing to find info on any questions they couldn't immediately answer. The hotel was very comfy and the staff - hotel and conference alike - were very attentive.

CRYSTAL SMITH, DIRECTOR

Pre-conference Workshops

(pre-registration/payment required)

9:00 a.m. – 3:00 p.m.
Special District Leadership Academy
Module 1: Governance Foundations
EARN SDRMA CIPS
As the core curriculum of CSDA's Special District Leadership Academy, this workshop serves as the "foundation" for the series on effective governance of special districts. It is specifically designed for special district board members and meets the requirement for six hours of governance training for Special District Leadership Foundation programs.

$225 Member, $340 Non-member

11:15 a.m. – 3:15 p.m.
Building Your District Strong - Principles for Sustained Success
BHI Management Consulting
This workshop will systematically examine each area of building a strong district from the foundation to the top-level, optimized best practices. The course is designed for boards and their managers to assess their district against a template for success.

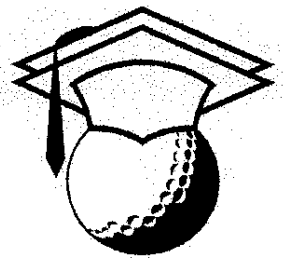
$150 Member, $225 Non-member

SDLF **SPECIAL DISTRICT LEADERSHIP FOUNDATION**

1:30 – 3:30 p.m.
Special District Administrator (SDA) Certification Exam
Special District Leadership Foundation
(OPTIONAL – MUST BE SCHEDULED PRIOR TO CONFERENCE)

Golf Tournament

(pre-registration/payment required)



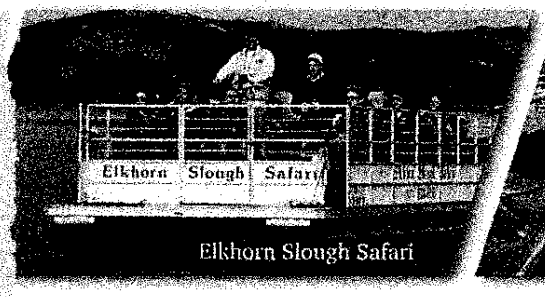
NEW! THE CSDA ANNUAL GOLF TOURNAMENT IS NOW THE
SDLF Scramble for Scholarships Golf Tournament

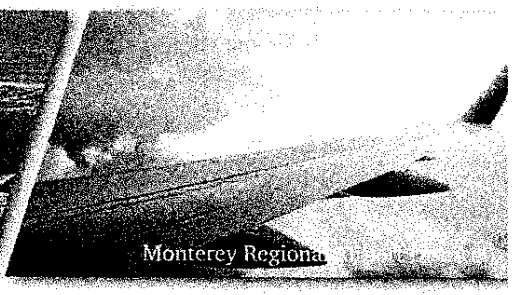
9:00 a.m. – Shotgun Start
Del Monte Golf Course
Join special district elected officials, staff, and business affiliates at this optional fun event. Great golf skills are not necessary! Proceeds benefit the Special District Leadership Foundation scholarship fund.

$115 includes golf with cart, lunch, and prizes! Transportation to/from on your own

"This conference is a great, once-a-year opportunity for special district elected officials and managers to share and learn among our peers."

JOE BARGET, SDA
GENERAL MANAGER





Pre-conference tours & more!

(pre-registration/payment required)

10:30 a.m. – 2:00 p.m.
PRE-CONFERENCE TOUR
Elkhorn Slough Safari™ and Moss Landing Harbor District Tour
Elkhorn Slough Safari™ is an exciting way to visit Elkhorn Slough, where you will see a fantastic variety of wildlife such as playful sea otters, curious harbor seals, sea lions, and hundreds of species of birds. The tour will provide excellent opportunities to view and photograph wildlife close at hand.

These two-hour boat cruises include an in-depth look at various aspects of slough ecology, fascinating history, and birding in the company of a naturalist guide.

$60 per person includes transportation to/from the hotel, light snacks,and Elkhorn Slough Safari™

Limited to 24 attendees!
Early registration is encouraged.

12:00 – 3:00 p.m.
PRE-CONFERENCE TOUR
Monterey Regional Airport District Tour
Check out what's new at the airport. That's right! Get a tour of Monterey Regional Airport and briefing on projects and initiatives. Monterey Airport (MRY) a 498 acre is a "Non-Hub" airport created in 1941. Four airlines serve Monterey: Alaska Airlines, American, Allegiant and United Airlines.

$50 per person includes lunch, tour, and transportation to/from the hotel.

Limited to 45 attendees!
Early registration is encouraged.

3:30 – 4:30 p.m.
Chapter Roundtable Discussion
Join CSDA board members and local chapter leaders from across the state to share best practices and discuss issues and opportunities.
All attendees welcome.

4:30 – 5:15 p.m.
District NetWorks Meetings
Designed by local special district leaders to connect and interact with other leaders from throughout California; come take part in one of our six District NetWorks meetings. No matter where you are in the state, you belong to a district Network. Share challenges, solutions, and opportunities with your neighboring districts. Learn how you can take part in CSDA's grassroots advocacy and public outreach efforts. Take this opportunity to meet your public affairs field coordinator, connect with special district leaders, and grow your Network!

To learn more about CSDA District NetWorks efforts, visit: www.csda.net/about-csda/district-networks/

CSDA Annual Conference begins!

5:30 – 7:30 p.m.
President's Reception with the Exhibitors
(All registered attendees welcome)

Join us in the exhibit hall as we network with business professionals who provide all types of goods and services to special districts. Enjoy appetizers and refreshments as you meet with Monterey native and CSDA Board President Vincent Ferrante and CSDA board members from around the state.

CSDA Board President Vincent Ferrante

CSDA CEO Neil McCormick

Tuesday, September 26, 2017

7:30 a.m. – 6:00 p.m.
Exhibitor Showcase Open

7:30 – 8:45 a.m.
Continental Breakfast with the Exhibitors *(Raffle)*

9:00 – 10:45 a.m.
OPENING KEYNOTE PRESENTATION:

Eric Boles
Moving to Great

Eric Boles, president and founder of The Game Changers, Inc., will be starting off CSDA's 2017 Annual Conference with his keynote session "Moving to Great." Through his company, Mr. Boles has been able to create several executive and emerging leader development programs that are used globally and have set a new standard for organizations to enhance their culture and develop higher levels of commitment and performance. Mr. Boles' presentation will prepare you for Annual Conference with a drive to move toward greatness.

11:00 a.m. – 12:15 p.m.
CSDA Finance Corporation Board and Annual Meeting

Growth

11:15 a.m. - 12:15 p.m. **BREAKOUT SESSIONS**

Building a Solid Financial Foundation: Financial Policies and Internal Controls
James Marta & Company LLP CPAs
Best practices start with board adopted policies and procedures in key financial areas and internal controls. Special districts that are financially well-managed have clearly articulated fiscal policies. Formal documentation and communication are critical for proper implementation and monitoring. In this session you will learn what policies are critical for financial management, security, internal control, and financial decision-making. Questions to consider: Do you have written fiscal policies, how often are they reviewed, what do they cover, and are your employees aware of the policies?

Full Court Press: A Media Crash Course
CV Strategies
Dealing with scrutiny from news media can be uncomfortable and even intimidating – especially going on-camera. In this hands-on workshop, hone real-world media skills from Emmy Award-winning former news insiders with decades of experience. Be prepared to step out of your comfort zone! In a safe setting, you'll stage a mock news conference complete with questions from our expert "reporters", discover the do's and don'ts of conducting an on-camera interview and come away with an increased awareness of how to face the media in even the most difficult of circumstances. Plus, learn about the latest industry best practices that combine the challenges and opportunities of managing an ever-evolving media landscape. Participants will leave with more self-confidence plus a state of the art "communications toolbox" complete with the tactics and tools they can't live without!

It's Getting Hot in Here – Climate Change Adaptation Recommendations for Special Districts
Local Government Commission and Office of Planning and Research
Climate mitigation and adaptation are hot topics in California and for special districts, especially with the climate change focus of the Little Hoover Commission's special district study. The Commission's report is expected to include numerous recommendations for special districts to be more involved in climate adaptation efforts. This session is the perfect opportunity to be responsive and learn about ways all districts, large and small, can prepare for and adapt to changes in the environment due to climate change.

Lions, Tigers, and Comfort Animals – As an Employer, What (and How) Are You Required to Accommodate?
Kane Ballmer & Berkman
This session will discuss the different categories of animals recognized by the Fair Employment and Housing Act, what the employer can ask the employee about the disability and the request for an accommodation, what the employer can demand in terms of documentation for the need for an accommodation and how the animal will assist the employee in performing the job functions, and importantly, what can the employer refuse to allow into the workplace?

Look Before You Leap! Protecting Your District Before Litigation
Stradling Yocca Carlson & Rauth
Discuss and explanation of the various mistakes and pitfalls that districts make that impair the ability to defend against later litigation. Topics discussed will include preserving the protections of the Government Claims Act, the need for a records retention policy, steps that should be immediately taken if you think the district might be sued, learning the steps necessary to preserve the protection of the Government Claims Act, how to maintain records in the digital age to increase chances in litigation, and how to respond when you think your district might be sued.

Open Government: Managing Public Meetings and Public Records in an Electronic Age
Richards Watson Gershon
Open government has taken on new meaning in this electronic age, and the legislature and courts are catching on. The result: new obligations for public agencies. Hear how other special districts have addressed electronic records and the use of personal email accounts and devices following the California Supreme Court's decision in City of San Jose v. Superior Court. How should your agency respond to Public Records Act requests for these, and other types, of records? What changes must be made to Brown Act practices in light of recent legislation? Find out during this update on open meeting and public records requirements.

Right this Way to a Better Board – Board Best Practices
BHI Management Consulting
Based on the instructor's new book Fifty-Two Ways to be a Better Board, this session will narrow the 52 ways down to four overall concepts that he has correlated as the most important elements of being a board member.

Tuesday, September 26, 2017

12:15 – 1:45 p.m.

Lunch with the Exhibitors

(All registered attendees welcome)

Enjoy your lunch while taking time to learn more about our exhibitors and the valuable services they provide. From risk management, accounting, HR, legal, banking services, and more – our exhibitors have some of the best of what you're looking for!

Lunch is included in conference registration.

2:00 - 3:15 p.m. **BREAKOUT SESSIONS**

Being Open-Minded about Open Data
Lozano Smith
Data increases geometrically on an almost daily basis. The methods by which you can harvest it and then put it to use for your district and those whom you serve increase in a similar manner. A general understanding of cyber-data, and how it can both benefit and compromise you, is critical in today's regulatory and business environment.

CalPERS Update & How to Prepare for and Survive a CalPERS Audit
Liebert Cassidy Whitmore
Many special districts have been audited by CalPERS and more will be audited in the future. This session will provide a timely update on CalPERS developments for 2017 and the critical topics that your districts should know to prepare for a CalPERS audit and have a successful outcome.

Successful Strategies for Utilizing Debt
CSDA Finance Corporation
Debt is not necessarily a four-letter word. Borrowing funds for mission-critical infrastructure can be a valuable strategy for protecting cash reserves while achieving your district's goals. Consultants from the CSDA Finance Corporation discuss ways to take advantage of low interest rates, including utilizing various financing structures, and refinancing of existing debt to save money in the long-term.

Required Ethics AB1234 Compliance Training *(PART 1)*
Meyers Nave
AB1234 mandates that local agency officials receive two hours of ethics training every two years. This two part training covers all the required topics, including laws relating to: (1) personal financial gain by public servants (conflict-of-interest, bribery), (2) claiming perquisites of office (gift, travel and mass mailing restrictions, use of public resources for personal or political purposes, free or discounted transportation), (3) government transparency (financial interest disclosure requirements, open meeting laws), and (4) fair process (incompatible offices, competitive bidding, nepotism).

Special Districts Jeopardy!
CSDA and Panel of Legal Experts
"I'll take special district laws for $1,000 Alex." Join us for this fast-paced and informative session featuring a panel of attorneys answering questions commonly asked by special districts regarding various areas of law, including the Brown Act, Public Records Act, Proposition 218, elections, board training requirements, and more. The session will also feature a 'Lightning Round' to allow the audience to ask our experts general legal questions.

Understanding Special District Investments – What is the Trustee's Fiduciary Responsibility
Wells Fargo Advisors and Orange County Cemetery District
Presenters will cover the board's fiduciary responsibilities by reviewing the importance of having an Investment Policy Statement, the Prudent Investor Rule, an overview of permitted investments per California Government Code, and investment strategies for rising interest rates. Concluding with a special district case study from a general manager's perspective on the Investment Management Program.

What's New in California Prevailing Wage Updates
Contractor Compliance and Monitoring Inc.
Prevailing wage law in California is constantly changing. Attend this session to get the latest update on recent changes. Key topics will include when: Maintenance and Service work is covered by prevailing wages; preconstruction work is covered by prevailing wages; and, work can be exempt from prevailing wage by using agency staff, volunteers, CCC, and students. CCMI will also be sharing its Public Agency Prevailing Wage Checklist designed to help agencies understand and comply with prevailing wage requirements.

NETWORK WITH PEERS

Tuesday, September 26, 2017

3:30 - 4:30 p.m. **BREAKOUT SESSIONS**

A New Look at Design Immunity – Expanding Protection for Public Entities
Hanson Bridgett, LLP
Design immunity is an incredibly powerful doctrine that is underutilized by public entities. It provides an absolute defense to dangerous condition of public property liability for public entities. With some creative thinking, public entities can use design immunity not only to shield them from liability for injuries caused by the structural design of their facilities, but also for the way in which those facilities are operated. Come learn about this significant defense to dangerous condition claims and get tips on proactive steps your agency can take to strengthen and expand this immunity to maximize the potential of obtaining design immunity when sued.

Beyond the Next Budget: Fiscal Forecasts for Effective Planning
Hayward Area Recreation & Park District and Management Partners
Many agencies base next year's budget on this year's, assuming that most details will remain the same. But the risks of this practice were revealed during the Great Recession, when many special districts had to scramble to recover from plunging revenues. Hayward Area Recreation and Park District recently worked with Management Partners to develop a five-year fiscal forecast, which will allow the district to see how pay increases, new debt, pension costs, revenue changes, possible recessions, and inflation will affect the district.

Employee Engagement
CPS HR Consulting
Leaders at all levels of government are under enormous pressure to maintain and improve performance, while managing increased turnover and doing more with less. One proven response to this difficult leadership challenge is to improve the level of employee engagement. This workshop provides participants with the knowledge and tools to understand what engagement is and why it matters, and measure and improve employee engagement. Participants will be able to apply what they learn to measure and improve employee engagement in their organizations.

One Toke Over the Line: The Growing Specter of Marijuana in the Workplace
Atkinson, Andelson, Loya, Ruud & Romo
Marijuana is more common place than ever. With this changing legal landscape, it is critical that public employers understand their rights in addressing employee marijuana use. When and how can a public employer conduct drug testing? What is the scope of acceptable marijuana use in the workplace? What affirmative steps can a public employer take to address issues of marijuana use with its employees? Join us for a discussion of these timely issues to ensure that your agency is not left high and dry.

Required Ethics AB1234 Compliance Training *(PART 2)*
Meyers Nave
See previous session description.

Say What?!? Speaking Plainly Through Policy
BHI Management Consulting
This session outlines the critical nature and importance of making long-lasting and meaningful policy as a board. Good policy is the most professional expression of a great board and agency. Yet special districts struggle with what policy means and how to make and use them. From BHI Management Consulting's President, Brent Ives, "Making good policy moves our board to the highest level of performance". Don't miss it.

Tie in to TIERS – A New Framework for Practical Public Engagement at the Local Level
Institute for Local Government
In this interactive session, participants will learn about a new public engagement framework created by the Institute for Local Government. The TIERS (Think-Initiate-Engage-Review-Shift) Framework provides a practical step-by-step approach for any local government, small to large. Share your challenges and hear from special districts that have begun to implement this framework.

4:30 – 6:00 p.m.

Mix & Mingle in the Exhibit Hall: Grand Prize Drawings

Root yourself and connect with exhibitors in the exhibit hall for a cocktail and appetizer before you go out on the town in Monterey for dinner.

Be sure to enter for one more chance to win one of our fabulous prizes!

Wednesday, September 27, 2017

8:15 – 9:00 a.m.
SDRMA Sponsored Full Plated Breakfast
(All registered attendees welcome)

9:00 – 10:45 a.m.
SDRMA GENERAL SESSION, SAFETY AWARDS, KEYNOTE

Manley Feinberg

SDRMA

Reaching Your Next Summit! 9 Vertical Lessons to Lead with More Impact

Manley Feinberg, business leader and author of Reaching Your Next Summit! 9 Vertical Lessons to Lead with More Impact will be our keynote speaker on Wednesday. Prior to Mr. Feinberg's career as a speaker, he worked with Build-A-Bear Workshop and helped the company land on the FORTUNE 100 "Best Companies to Work For" List four years in a row with his award-winning business solutions. This keynote will leave with you many actionable techniques, frameworks, and insights to help lead your organization to a better tomorrow.

"The annual conference always gives me something I can use in my role as a board member."

MICHAEL SEAMAN, DIRECTOR

11:00 a.m. - 12:15 p.m. **BREAKOUT SESSIONS**

Beyond Website Basics
Streamline
If your district has a website–regardless of the platform–and you're ready to take it to the next level, this is the session for you! We'll share resources for free, beautiful photos and iconography you can use to dress up your site; cover various tools for converting Word files to PDFs, and scanned PDFs to text files (important for upcoming compliance requirements!); demonstrate easy ways to engage with citizens using things like email signup forms, voting and polling tools; and discuss search engine optimization including submitting your site to search engines, and how to craft content for the best search results. You'll leave with handouts including additional resources to take back to your district or share with peers.

CEQA Basics and Hot Topics for Board Members and Staff
Best Best & Krieger and Albert A. Webb Associates
CEQA is complex and fast changing but this panel of CEQA attorneys and consultants will break this crucial environmental law down to its essential components. A special emphasis on the latest CEQA developments relating to greenhouse gas emissions, tribal cultural resources, SGMA, and marijuana use and cultivation will also be provided, focusing on how these "CEQA hot topics" affect special districts.

Employment Law Update: Gender Identity in the Workplace
Special District Risk Management Authority
In this session, we will discuss and provide examples of gender issues facing employers in California today. What is the current state of California law? What is an Employer's legal duty to accommodate LGBTQ employees and/or the public? Exactly how many restrooms do we need?

Get in the Mix! Work-Life Blending
CPS HR Consulting
The concept of "work-life balance" is changing. With the ability to be connected all the time, we are moving to more of a work-life blend. How does that translate in the workplace? What does this look like for you and how can you find your right blend? By rethinking balance and seeking to blend, not only will you feel less guilty about mixing work and life together, but you will find it more realistic to feel fulfilled both at and outside of work.

11:00 a.m. - 12:15 p.m. **BREAKOUT SESSIONS CONTINUED**

Planning for the Future Through Effective Rate Setting
Best Best & Krieger and Santa Margarita Water District
Rate-setting is a necessary, yet often a difficult, obligation for every district. Districts must consider short-term financial requirements, including day-to-day operation and maintenance of water and wastewater systems, while simultaneously planning for the future through building reserves and preparing for future capital projects and improvements, and unexpected expenses. This session explores legal and technical requirements for rate-setting, as well as strategies for successful adoption and implementation of water rates designed for long-term financial stability from Santa Margarita Water District, based on experience.

The Doctor Will See You Now: Assessing the Financial Health of Your District
Mann, Urrutia, Nelson CPAs & Associates, LLP
This session will provide a review and insight of important financial concepts, reports, and policies specific to public agencies including special districts. The presenter will cover: understanding the financial audit process and how to evaluate audit results, application of basic financial ratios to help assess the financial health of your district, and evaluating fraud risk and implementation of related internal controls.

Turning Public Perceptions of Your District from Negative to Positive: Dealing with Opposition, Complaints, Angry Customers, and Negative Media Coverage
Rauch Communication Consultants, Inc.
Whether your district is seeking to overcome lack of support for an important program or buffeted and besieged by opposition, this seminar can help by providing clear examples and guidance on how to deal with difficult public issues and regain public trust, understanding, and support so your district can move forward.

12:30 – 1:45 p.m.

CSDA Annual Awards Luncheon

(All registered attendees welcome)

Recognize and celebrate your peers! Join us as we celebrate the best of special districts with awards including: Board Member of the Year, General Manager of the Year, the prestigious William Hollingsworth Award of Excellence, Chapter of the Year, Special District Leadership Foundation (SDLF) awards, and more!

CSDA Recognizes the Best Among Special Districts
Do you have a board member, staff member, local chapter, or district program that you feel deserves recognition?
Each year, CSDA presents various awards during the CSDA Annual Conference and Exhibitor Showcase. There are several different categories. Please consider outstanding individuals within your districts for individual awards. Chapter awards and district awards are also open for nominations. Visit the Awards section of our conference website at conference.csda.net for more information.

CSDA Awards Luncheon
(Guest Only, without a conference registration): $45
If you have any questions regarding the awards or the awards process, please contact Charlotte Lowe at 877.924.2732 or by email at charlottel@csda.net.

Deadline for submissions is Friday, July 21, 2017. All applicants will be notified prior to the Annual Conference as to the winner.

2:00 - 3:30 p.m. **BREAKOUT SESSIONS**

Before You Press Send: Public Records and Brown Act Considerations
Lozano Smith
Questions regarding use of e-communication, and retention of and public access to electronic documents, continue to challenge board members and staff. Hear the latest on e-communication and the Brown Act; public records; social media implications; and use of personal devices for public business. This session will help attendees better understand how the law applies to the use of technology.

Better Boards Equal Better Districts
Rauch Communication Consultants, Inc.
Best practices in board and committee meetings, role of the President, fostering healthy dialogue, board and general manager roles and relationships, and more. Streamline and update how your board operates. Gain ideas on how to make board meetings more effective, interesting, and meaningful. Learn how to evaluate whether to have committee meetings and if so, how to structure them. Get tips on how to ensure your board is focusing on the right information and issues, and providing clear policy direction to the manager. This is an interactive session full of examples and real world ideas.

Effectively Communicating Financials and Key Questions Board Members Should be Asking
James Marta & Company LLP CPAs and Olivenhain Municipal Water District
In this session, you will learn what key financial reports management and the board need for effective decision making and how to effectively present information to those with non-financial backgrounds to ensure a better understanding of the district's finances. Presenters will discuss the use of financial dashboards to summarize and present the most critical financial data needed on a regular basis, effective budget actual comparison, and multi-year analysis.

LAFCOs and Special Districts: Pitfalls and Opportunities
Meyers Nave
LAFCOs have significant authority over special districts and special care is needed to ensure that a district does not run afoul of its powers. This panel will look at specific instances where special districts can work with LAFCOs to avoid problems with other districts, evaluate new opportunities and understand where regional cooperation is the best policy for all involved.

Required AB1825 & AB1661 Harassment Prevention Training for Officials and Supervisors *(PART 1)*
Burke Williams Sorensen
AB1825 and AB1661 makes sexual harassment prevention training mandatory for supervisory employees and officials receiving any compensation. This legislation requires employers to ensure that all supervisors and officials receive at least two hours of sexual harassment prevention training every two years. Receive your AB1825/AB1661 compliance training for special districts with this breakout.

Winning the War for Talent
Santa Clara Valley Water District and Management Partners
The session will identify the key talent challenges identified in a series of focus groups involving senior leaders in local government and explore strategies and best practices to address the challenges and more.

Workers' Compensation Update
Special District Risk Management Authority
Are all workplace accidents compensable under California Labor Code? What does Arising Out Of/Course of Employment (AOE/COE) mean? Join SDRMA for this lively and informative session that will answer these questions and more!

5:00 – 7:00 p.m.
SPECIAL DISTRICT LEADERSHIP FOUNDATION (SDLF)

Taste of the City

(All registered attendees welcome)

Brews, Blues & BBQ
This party was so much fun this last time – we are bringing it back for an encore performance. Sample local BBQ and craft brews while enjoying music from our DJ/auctioneer, games, and a silent auction.

Wednesday, September 27, 2017

3:45 - 5:00 p.m. **BREAKOUT SESSIONS**

FPPC Update: Conflicts of Interest
Fair Political Practices Commission
This session presented by a representative from the FPPC will include a presentation regarding conflicts of interest under the Political Reform Act and Government Code Section 1090 and a discussion of recent advice letters.

Get On Board: Employee Orientation Requirements and Best Practices
Liebert Cassidy Whitmore
Employee orientation is more than just a nice way to acquaint new employees with your history and mission. It's also a key tool to ensure employees work in compliance with your district's goals, policies and procedures, as well as to provide them with any applicable information about their legal protections in the workplace. This session will cover the best practices for districts, including best practices for districts with represented bargaining units.

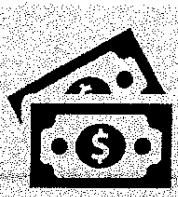
Going to the Ballot?: Restrictions on the Use of Public Funds for Political Purposes
Hanson Bridgett
Need to raise revenues or change the law, but confused by pitfalls and restrictions? Want to support a bill or local measure, or ask your residents to approve a property-related fee or assessment, but not sure whether or how to reach out to the public? Come learn about the laws governing public agency efforts surrounding ballot measure campaigns, grassroots lobbying and legislative advocacy. Hanson Bridgett's attorneys will provide you with a framework to figure out next steps for your agency to inform the public, state or federal government, about your agency's needs.

How'd You Do That? Panel Discussion with CSDA Award Winners
Communication Advantage
Do you ever attend the CSDA Awards Luncheon and think "That's a great idea, but I wouldn't even know where to start on something like that"? This panel will explore such topics as where the great ideas come from, what additional resources are needed for implementation, how to gain board approval, and what factors help our judge select a winner. The panel will include representatives from winning agencies and an awards judge.

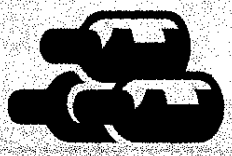
Required AB1825 & AB1661 Harassment Prevention Training for Officials and Supervisors *(PART 2)*
Burke Williams Sorensen
See previous session description.

The Empty Chair – Handling Board Vacancies and Appointments
Meyers Nave
Attendees will receive instruction and information on board vacancies and appointments. Discussion will also include board governance related to behavior and removal, including legal process and procedures.

Watch Out! Dangerous Condition of Public Property
Special District Risk Management Authority
How dangerous does a condition have to be before a public entity is legally liable? What is a Trivial Defect? Are there immunities for recreational activities? These issues and more will be discussed during this informative session.



This party has a purpose. Attendees at this reception will have the opportunity to participate in the Special District Leadership Foundation (SDLF) silent auction to raise funds for scholarships.



A special wine raffle will be held at 6:30 p.m. Purchase your tickets throughout the conference for the chance to win a deluxe 35-bottle wine cellar fully stocked. You must be present to win!

Thursday, September 28, 2017

8:30 – 10:30 a.m.

Closing Breakfast

2017 Legislative Impacts on Special Districts

CSDA's lobbying team will present attendees with the most up-to-date information on the outcome of the biggest state budget and legislative issues impacting special districts in 2017, as well as a sneak peak of what to expect in 2018. Get all the latest legislative results and learn what they mean for special districts going forward.

10:30 a.m.
Conference ends

JOIN US FOR

Taste of the City

MUSIC & GAMES

★

FUNDRAISER

★

SILENT AUCTION

★

RAFFLE

BREWS BLUES AND BBQ

September 27th

5:00 – 7PM

This party has a purpose. Attendees at this reception will have the opportunity to participate in the Special District Leadership Foundation (SDLF) silent auction to raise funds for scholarships.

SDLF

The Special District Leadership Foundation (SDLF) is an independent, non-profit organization formed to promote good governance and best practices among California's special districts through certification, accreditation, and other recognition programs. The SDLF and its activities are supported through the California Special Districts Association and Special District Risk Management Authority.

2017 CSDA ANNUAL CONFERENCE & EXHIBITOR SHOWCASE

Attendee Registration Form

one form per attendee, please print

Sept. 25–28, 2017
Monterey, California

Three Ways to Register:

1. ONLINE by visiting the CSDA Annual Conference website at conference.csda.net.
2. FAX your registration form to 916-520-2465. All faxed forms must include payment.
3. MAIL to CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814, please include registration form with payment. Check should be made payable to: California Special Districts Association.

Not sure if you are a member?

Contact the CSDA office at 877-924-2732 to find out if your agency or company is already a member. To learn more about the benefits of membership, contact Member Services Director Cathrine Lemaire at cathrinel@csda.net or call toll-free 877-924-2732.

Full conference registration fee includes:

- President's Reception with the Exhibitors Monday evening
- Keynote Sessions
- Continental Breakfast with the Exhibitors on Tuesday
- Lunch with the Exhibitors on Tuesday
- Mix and Mingle in the Exhibit Hall on Tuesday
- SDRMA Full Plated Breakfast on Wednesday
- Awards Luncheon on Wednesday
- All Breakout Sessions on Tuesday, Wednesday, and Thursday
- SDLF "Taste of the City" Reception on Wednesday
- Closing Breakfast on Thursday

Name:	Title:		
District:			
Address:			
City:	State:	Zip:	
Phone:	Fax:		
Email:	Website:		
Member status: ☐ Member ☐ Non-member			
Emergency Contact:	☐ Vegetarian ☐ Any Special Needs:		

Conference Registration Fees	Early Bird (on/before Aug. 25, 2017)	Regular (after Aug. 25, 2017)	SUBTOTAL
☐ CSDA Member - Full Conference	$580.00	$630.00	
☐ Non-member - Full Conference	$870.00	$945.00	
☐ Guest - Full Conference (Cannot be from a district/company) ☐ Vegetarian	$275.00	$315.00	
☐ CSDA Member - One-day registration ☐ Tuesday ☐ Wednesday ☐ Thursday	$275.00 each day	$290.00 each day	
☐ Non-member - One-day registration ☐ Tuesday ☐ Wednesday ☐ Thursday	$415.00 each day	$435.00 each day	

Separate Registration Fees	Member	Non-member	SUBTOTAL
☐ Pre-Conference Workshop: SDLA Module 1: Governance Foundations - Sept. 25	$225.00	$340.00	
☐ Pre-Conference Workshop: Building Your District Strong - Sept. 25	$150.00	$225.00	
☐ Pre-Conference Tour: Monterey Regional Airport District - Sept. 25	$ 50.00 (includes transportation/lunch) (limited to 45 attendees)		
☐ Pre-Conference Tour: Elk Horn Slough Safari & Moss Landing Harbor District - Sept. 25	$ 56.00 (includes trans./two-hour boat tour) (limited to 24 attendees)		
☐ SDLF Scramble for Scholarships Golf Tournament - Sept. 25	$ 115.00 (includes lunch)		
☐ CSDA Awards Luncheon (Guests only) - Sept. 27	$ 45.00		
☐ SDLF "Taste of the City" Reception (Guests only) - Sept. 27	$ 60.00 CSDA Member Guest	$ 90.00 Non-member Guest	
		TOTAL	

Payment type: ☐ Check ☐ Visa ☐ MasterCard ☐ AMEX ☐ Discover	
Account name:	Account Number:
Expiration date:	Authorized Signature:

Cancellations/Substitution Policy: Cancellations must be in writing and received by CSDA no later than Friday, September 1, 2017. All cancellations received by this date will be refunded less a $75 processing fee. There will be no refunds for cancellations made after September 1, 2017. Substitutions are acceptable and must be done in writing no later than September 15, 2017 at 5:00 p.m. Please submit any cancellation notice or substitution request to emilyc@csda.net or fax to 916-520-2465.

Consent to Use Photographic Images: Registration and attendance at, or participation in, CSDA meeting and other activities constitutes an agreement by the registrant to CSDA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

California Special Districts Association
1112 I Street, Suite 200
Sacramento, CA 95814

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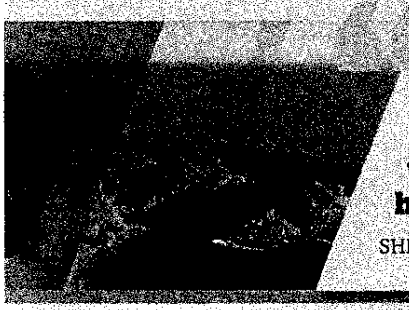
**********5-DIGIT 93247
Attorney for the Lindsay Local Hospital District
Mr. Starr Warson
Legal Counsel
PO Box 638
Lindsay, CA 93247-0638

ATTENDEE REGISTRATION

2017 CSDA Annual Conference and Exhibitor Showcase



"The CSDA conference was a great blend of sessions developed to assist our industries and their needs as well as great keynote speakers who were particularly motivating and inspiring to help us breathe new life into our own positions, and to help our office staff do the same."

SHERYL LANDRUM, SDA DISTRICT MANAGER

5578
25 / 8

Budget to approve

LINDSAY LOCAL HOSPITAL DISTRICT
PROPOSED BUDGET WORKSHEET

	Jul '16 - May 17 ACTUAL	Jul '16 - Jun 17 BUDGET	Draft Jul '17 - Jun 18 Budget	Budget		
Ordinary Income/Expense						
Income						
Physician Office Lease	106,042.75	120,000.00	120,000.00		120,000.00	
Property Taxes	510,082.37	470,000.00	500,000.00		500,000.00	
Total Income	616,125.12	590,000.00	620,000.00	-	620,000.00	
Expense					-	
Accounting	10,930.50	15,000.00	15,000.00		15,000.00	
Advertising	0.00	200.00	200.00		200.00	
Bank Service Charges	0.00	-	-		-	
Depreciation Expense	11,992.22	14,000.00	14,000.00		14,000.00	
Directors' Fees	12,600.00	8,000.00	12,000.00		12,000.00	
Dues and Subscriptions	872.00	900.00	900.00		900.00	
Election Expense	12,056.16	-	-		-	
Insurance					-	
D & O Insurance	3,016.23	4,500.00	4,500.00		4,500.00	
Liability	3,497.76	4,000.00	4,000.00		4,000.00	
Total Insurance	7,413.99	8,500.00	8,500.00	-	8,500.00	
Legal	14,301.50	13,000.00	13,000.00		13,000.00	
Legal Notices	78.23	1,000.00	1,000.00		1,000.00	
License & Permits	710.47	-	1,000.00		1,000.00	
Maintenance	12,420.00	12,000.00	15,000.00		15,000.00	
Management Fee	10,603.40	12,000.00	12,000.00		12,000.00	
Miscellaneous	0.00	500.00	500.00		500.00	
Office Furniture & Equipment	16,741.59	7,500.00	7,500.00		7,500.00	
Office Supplies	8,365.04	500.00	1,200.00		1,200.00	
Postage & Delivery	113.13	200.00	200.00		200.00	
Printing and Reproduction	0.00	-	-		-	
Program Support	319,062.68	272,500.00	274,500.00		279,500.00	
Property Tax Admin Fees	11,685.05	11,800.00	12,500.00		12,500.00	
Public Notices	0.00	-	-		-	
Repairs			-		-	
Building Repairs	276,073.26	500,000.00	500,000.00		500,000.00	
Equipment Repairs	341.00	2,000.00	2,000.00		2,000.00	
Total Repairs	276,414.26	502,000.00	502,000.00	-	502,000.00	
Security System Service	0.00	750.00	750.00		750.00	
Stipend pay	9,800.00	19,600.00	19,600.00		12,600.00	
Travel	155.94	-	-		-	
Utilities					-	
Gas and Electric	1,722.81	1,200.00	2,000.00		2,000.00	
Late payment charge	1.80	-				
Utilities-City of Lindsay	4,504.48	5,500.00	5,500.00		5,500.00	
Total Utilities	6,229.09	6,700.00	7,500.00	-	7,500.00	
Wellness Center						
Advertising	1,091.00	1,500.00	1,500.00		1,500.00	
Chemical Storage Shed	0.00	-	-	-	-	
Class supplies	0.00	2,000.00	2,000.00		2,000.00	2017
Debt Service Grant	0.00	-	233,721.00		233,721.00	restarts in 2018
Equipment	34,783.22	50,000.00	50,000.00		50,000.00	
Equipment Repair	0.00	15,000.00	15,000.00		15,000.00	
Maintenance-Building	6,389.19	45,000.00	35,000.00	-	35,000.00	
Maintenance-Lawn	7,570.00	9,000.00	9,000.00		9,000.00	
Office Supplies	492.45	-	-		-	
Total Wellness Center	50,325.77	122,500.00	346,221.00	-	346,221.00	
Total Expense	793,152.98	1,039,150.00	1,270,371.00	-	1,270,371.00	
Net Ordinary Income	-177,027.86	(449,150.00)	(650,371.00)	-	(650,371.00)	
Other Income/Expense						
Other Income	0.00	-	-			
Interest Income	14,935.63	11,000.00	15,000.00		15,000.00	
Total Other Income	14,935.63	11,000.00	15,000.00	-	15,000.00	
Net Other Income	14,935.63	11,000.00	15,000.00	-	15,000.00	
Net Income	-162,092.23	(438,150.00)	(635,371.00)	-	(635,371.00)	
Beginning Available Cash - 6-1-17			2,258,752.27			

LINDSAY LOCAL HOSPITAL DISTRICT
Board Information
7/13/2017

CHECKING BALANCE- JUNE 15, 2017		$ 644,849.70
DEPOSITS		
TIENKEN REALTY	4,981.61	
TULARE COUNTY-PROPERTY TAX	0.00	
CITY OF LINDSAY REIMBURSEMENT	7,377.30	
INTEREST INCOME	18.79	12,377.70
CHECKS WRITTEN AFTER BOARD MEETING		
BARTLETS POOL SERVICE	120.00	
CINDY BAKER	400.00	
CITY OF LINDSAY	18,207.98	
DENNIS MEDDERS-REIMBURSEMENT	220.80	
DENNIS MEDDERS	250.00	
GREG MCQUEEN	600.00	
IVET SORIA	100.00	
LANE ENGINEERS, INC.	1,800.00	
M. GREEN & COMPANY	545.00	
QUAD KNOPF	0.00	
RICHARD SCOTT LOFTIN	100.00	
SAFEGUARD BUSINESS SYSTEMS	0.00	
SEQUOIA WINDOW CLEANING	0.00	
STARR WARSON	1,441.50	
THERESA HURTADO	300.00	
TRANSFER TO COUNTY	500,000.00	
TOTAL CHECKS WRITTEN		524,085.28
CHECKING BALANCE-JUNE 30, 2017		$ 133,142.12
DEPOSITS SINCE MONTH END		
	0.00	0.00
CHECKS WRITTEN SINCE MONTH END		
	0.00	-
CHECKING BALANCE AT JULY 13, 2017		$ 133,142.12
MONEY MARKET BALANCE-JUNE 30, 2017		$ 93,771.30
ACTIVITY SINCE MONTH END		0.00
MONEY MARKET BALANCE-JULY 13, 2017		$ 93,771.30
Cash in Bank as of June 30, 2017		
Cash in Checking-Bank of the Sierra		$ 133,142.12
Cash in Money Market-Bank of the Sierra		93,771.30
Cash in County of Tulare		2,000,000.00
State of California-LAIF		29,318.09
Total Cash Available		$2,256,231.51
PROJECTED REVENUES		
July 2017 (Property Taxes)		$ 25,000.00
August 2017 (Property Taxes)		0.00
September 2017 (Property Taxes)		0.00
MOB Billings Per Month		8,000.00
TOTAL PROJECTED REVENUES		33,000.00
OTHER EXPENSES		
		0.00
TOTAL OTHER EXPENSES		
PROJECTED NET REVENUES		$33,000.00

Lindsay Local Hospital District
Transactions by Account
As of June 30, 2017

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Cash in Bank-Checking							645,666.93
Bill Pmt -Check	05/09/2017	2962	David Rodriguez	LLHD Stationary		512.29	644,843.70
Bill Pmt -Check	05/15/2017	2963	Tulare County Treasurer			500,000.00	144,843.70
Deposit	05/16/2017			Deposit	4,991.61		149,831.31
Bill Pmt -Check	05/21/2017	2964	Bartells Post Service, Inc	May 2017		120.00	149,711.31
Bill Pmt -Check	05/21/2017	2965	Cindy Baker			600.00	149,111.31
Bill Pmt -Check	05/21/2017	2966	City of Lindsay			18,207.98	131,103.33
Bill Pmt -Check	05/21/2017	2967	Dennis Meddaugh	Stipend		250.00	130,853.33
Bill Pmt -Check	05/21/2017	2968	Dennis Meddaugh Reimbursement	Reimbursement		220.80	130,632.53
Bill Pmt -Check	05/21/2017	2969	Greg McCumin			600.00	130,032.53
Bill Pmt -Check	05/21/2017	2970	Fred Z. Sosa	Director fees		700.00	129,332.53
Bill Pmt -Check	05/21/2017	2971	Lees Engineers, Inc.	5/1-5/31/17		1,600.00	127,732.53
Bill Pmt -Check	05/21/2017	2972	M Green & Company, LLC			545.00	127,187.53
Bill Pmt -Check	05/21/2017	2973	Richard Scott Lollis	Director fee		100.00	127,087.53
Bill Pmt -Check	05/21/2017	2974	Starr A. Wallace	May 2017		1,441.50	125,646.03
Bill Pmt -Check	05/21/2017	2975	Theresa Hurtado			900.00	124,746.03
Deposit	05/24/2017			Deposit	7,577.50		132,323.53
Deposit	05/30/2017			Interest	18.79		132,342.32
Total Cash in Bank-Checking					12,587.90	524,902.51	132,342.32
Cash in Bank-Money Market							93,767.19
Deposit	05/30/2017			Interest	4.11		93,771.30
Total Cash in Bank-Money Market					4.11	0.00	93,771.30
Cash in County of Tulare							1,500,000.00
Bill	05/15/2017		Tulare County Treasurer	Transfer funds	500,000.00		2,000,000.00
Total Cash in County of Tulare					500,000.00	0.00	2,000,000.00
STATE OF CALIF							29,316.09
Total STATE OF CALIF							29,316.09
TOTAL					$512,341.81	$524,902.51	2,256,231.51

Lindsay Local Hospital District
Transactions by Account
As of July 13, 2017

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Cash in Bank Checking							
Total Cash in Bank Checking							133,142.12
							133,142.12
Cash in Bank Money Market							
Total Cash in Bank Money Market							93,771.50
							93,771.50
Cash in County of Tulare							
Total Cash in County of Tulare							2,000,000.00
							2,000,000.00
STATE OF CA LAIF							
Total STATE OF CA LAIF							29,316.09
							29,316.09
TOTAL							2,256,231.61