LINDSAY LOCAL HOSPITAL DISTRICT
BOARD OF DIRECTORS
AGENDA

Regular Meeting:
March 21, 2017
5:30PM

Hospital District Boardroom
831B N. Sequoia Ave.
Lindsay, CA 93247

1. OPEN SESSION
   a. Call to Order
   b. Flag Salute

2. ROLL CALL
   (Recognition of Quorum)

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT
   Pursuant to Cal.Gov.Code §54954.3, members of the public will be afforded an opportunity to address the Board on any matter within the jurisdiction of the District at the beginning of the session or before the Board's consideration of an agenda item regarding that item. Comments are limited to 3 minutes per person, unless otherwise indicated by the Board Chairperson, with a maximum of 30 minutes for public comments.

5. CONSENT CALENDAR
   Unless a Director requests separate consideration of an item in the Consent Calendar, the following items are to be approved and/or accepted by vote on one motion. The specific items are included in the board packet available to the public at the meeting or as may be requested by any member of the public prior to the meeting
   a. Minutes of past board meetings:
      February 21, 2017
   b. Financial Report
   c. Warrants/Payables

6. REPORT(S) & INFORMATION
   a. Correspondence (Board Secretary)
   b. Rental Report (President/Rental Manager)
   c. Remodel project update (Merced Doria)
   d. Lindsay City Manager (Bill Ziggler)
   e. Wellness Center update (Clint Ashcraft)
   f. Diabetes Center Planning update

NOTES:

1. If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, said documents will be made available for public inspection at the same time at the District Office located at 860 N Sequoia Avenue within regular work hours.
2. If a disability-related modification or accommodation is requested, please contact the District Assistant at 559-333-4456
3. Agenda posted for public information on 03/16//2017 at City Hall bulletin board (251 E. Honolulu St., Lindsay, CA 93247) and Lindsay Wellness Center (860 N. Sequoia Ave., Lindsay, CA 93247)

g. ADA Compliance Project update.
h. CSET Senior Services presentation (Albert Cendejas)
i. Lindsay OBF parade (Ivet Soria)
j. Facebook/Website update (Theresa Hurtado)

7. ACTION ITEMS

a. Consideration/Approval of signage design proposal.
b. Approve MOU with Exeter Ambulance.
c. Approval of parking lot addition Engineering Fees to divide City parcel for additional parking at rental Property of Dr Hwang.
d. Rental proposal for approval/review.
e. ADA Compliance Project approval/review.
f. Consideration/Approval of committee to establish mission and vision for website.

8. ADJOURN OPEN SESSION

The President will adjourn the open session under his/her powers as chairman of the board.

9. CONVENE CLOSED SESSION

Conference with Real Property Negotiations

For property/premises at 845 N. Sequoia Ave., contract/lease negotiators of terms, Starr Warson, to negotiate terms of rental for the specified property to interested parties, for price, terms of payment, and lease particulars.

10. RECONVENE OPEN SESSION

a. Consideration/Approval to negotiate terms of rental for the specified property, for price, terms of payment, and lease particulars.

11. LEGAL COUNSEL REPORT

12. ADJOURN

CONSENT CALENDAR

LINDSAY LOCAL HOSPITAL DISTRICT
BOARD OF DIRECTORS
MINUTES

Regular Meeting:
February 21, 2017
5:30PM

Hospital District Boardroom
831B N. Sequoia Ave.
Lindsay, CA 93247

1. OPEN SESSION
   a. The meeting was called to Order by President Greg McQueen at 5:31
   b. Flag Salute was let by Director Hurtado

2. ROLL CALL

   Directors: Cindy Baker, Greg McQueen, Rick Loftin, Ivet Soria, and Theresa Hurtado. A quorum is recognized.

3. APPROVAL OF AGENDA

   Motion to approve agenda:

   Motion: Director Baker
   Second: Director Hurtado
   Vote: Unanimous (motion approved)

4. PUBLIC COMMENT

   No public comment heard at the meeting.

5. CONSENT CALENDAR

   No discussion from the Board.

   Motion to approve consent calendar:

   Motion: Director Hurtado
   Second: Director Loftin
   Vote: Unanimous (motion approved)

6. REPORT(S) & INFORMATION
   a. Correspondence – Director Hurtado reported on correspondence received.
   b. Rental Report – President McQueen reported a loss of $765.35 for the rental properties in the month of January. This loss was due to the updates done to Dr. Wang's office.
   c. Remodel project update – No report available.
   d. Lindsay City Manager- Bill Zigler was present and indicated that he would like to arrange a joint meeting between the Lindsay City Council and the Hospital Board. More information to come at a later date.
   e. Wellness Center update – Clint Ashcraft reported on the Chamber Awards being a success this year. Maintenance on pool is wrapping up and pool is being utilized. Caulking and replacement of tiles is expected to be completed soon. Delay in caulking due to weather.
   f. Diabetes Center Planning update – No update available.
   g. ADA Compliance Project update – Rails are completed. No other information at this time.
   h. Presentation of Possible application match on Infant-Toddler Sensory Workshop at McDermont Field House – Clint Ashcraft made a presentation on a First 5 grant which they are applying for to create an Infant/Toddler area in McDermont for 0-5 year olds, with emphasis on providing services/education to Autistic/Special Needs children. It will

be Squeezes Toddler Zone. There will be several areas: Gross Motor skills development, Fine Motor skills development, Education Center and area for Support groups.

i. Youth Representative consideration – Director Soria will head up the effort to get a Youth Representative. She states she will request applicants complete form and will evaluate students. She will contact Lindsay High school to get candidates and/or recommendations.

7. ACTION ITEMS

a. Consideration/Approval of signage funding & design proposal - tabled

b. Approve/review MOU with Exeter Ambulance.

Motion to approve the MOU with Exeter Ambulance with following changes:

The MOU is changed to read; the ambulance is to be used primarily within the boundaries of the Hospital District and Exeter Ambulance is not allowed to sell said ambulance.

Motion: Director Baker
Second: Director Loftin
Vote: Unanimous (motion approved)

c. Rental proposal for approval/review – tabled.

d. Consideration/Approval of parking lot addition for Rental Property of Dr Hwang

Costs discussed and plans reviewed. Starr Warson will prepare a letter to the City of Lindsay requesting the City transfer a parcel of land adjacent to Dr. Hwang's office to the Lindsay Hospital District for the purpose of constructing additional parking areas.

Motion to approve up to $3,500 to have Jim Winton move forward and start the process.

Motion: Director Baker
Second: Director Soria
Vote: Unanimous (motion approved)

e. Consideration of Funding not to exceed $20,000 for Infant-Toddler Sensory Workshop/Education Center at McDermont Field House.

Motion to approve the expenditure of funds up to $20,000 with the following conditions; If other sources of funds are obtained those funds shall reduce the amount of the Hospital District's contribution, and the First 5 grant is approved.

Motion: Director Baker
Second: Director Loftin
Vote: Director Baker, Loftin, McQueen, and Soria Yes
Hurtado No (motion approved)

f. Consideration/Approval for Wellness Center Pool grate covers. Addition of $10,000 to the Wellness Center budget facility for maintenance/repair.

Motion to approve additional $10,000 to the Wellness Center Budget.

Motion: Director Baker
Second: Director Soria
Vote: Unanimous (motion approved)

g. Approve/review proposal to receive property from City for parking use. – See Item d.

h. Consideration of Funding for Technology and Boardroom upgrades and supplies.

Motion to approve funds up to $5,000 for purchase of Boardroom supplies and tablets/computers for Board use as well as deposit of $400 for Logo design and Business cards, and stationery.

LINDSAY LOCAL HOSPITAL DISTRICT
(a California Special District)

Statement of Net Position as
Of February 28, 2017

Statement of Revenues and
Expenses and Schedule of
Revenues and Expenses-
Budget to Actual
For the One Month
And
Eight Months
Ended February 28, 2017

LINDSAY LOCAL HOSPITAL DISTRICT

TABLE OF CONTENTS

Page

Statement of Net Position 3

Statement of Revenues and Expenses 4-5

Supplementary Information Section 5-9

Lindsay Local Hospital District
Statement of Net Position
As of February 28, 2017

ASSETS			
Current Assets			
Checking/Savings			
Cash In Bank-Checking	$ 599,551.84		
Cash In Bank-Money Market	93,755.37		
Cash in County of Tulare	1,500,000.00		
State Of Ca-LAIF	29,262.11		
Total Checking/Savings		$ 2,222,569.32	
Other Current Assets			
Prepaid Expenses	2,494.47		
Total Other Current Assets		2,494.47	
Total Current Assets		2,225,063.79	
Noncurrent Assets			
Capital Assets			
Buildings	31,386.04		
Improvements	237,168.78		
Land	17,073.68		
Office Equipment	8,015.46		
Less: Accumulated Depreciation	(183,257.83)		
Total Capital Assets		110,386.13	
TOTAL ASSETS			$ 2,335,449.92
LIABILITIES			
Current Liabilities			
Other Current Liabilities			
Monthly Accounts Payable	7,616.09		
Payable-Tienken Realty	756.35		
Total Other Current Liabilities		8,372.44	
Total Current Liabilities		8,372.44	
Total Liabilities			8,372.44
NET POSITION			
Net Position			
Net Investment in Capital Assets	110,386.13		
Unrestricted	2,428,019.05		
Net Income	(211,307.70)		
TOTAL NET POSTION			$ 2,327,097.48

These financial statements have not been subjected to an audit or review or compilation engagement, and no assurance is provided on them.

All Disclosures required by accounting principles generally accepted in the United States of America are not included.

Lindsay Local Hospital District
Statement of Revenues & Expenses
For the One Month and Eight Months ended February 28, 2017

	Feb 17	Jul '16 - Feb 17
Ordinary Income/Expense		
Income		
Physician Office Lease	7,653.50	83,082.25
Property Taxes	0.00	304,445.15
Total Income	7,653.50	387,527.40
Expense		
Accounting	670.00	9,855.00
Depreciation Expense	1,185.83	8,499.64
Directors' Fees	1,000.00	10,000.00
Dues and Subscriptions	0.00	872.00
Insurance		
D & O Insurance	352.06	2,860.05
Liability	316.50	2,537.18
Total Insurance	668.56	5,397.23
Legal	1,512.50	9,622.50
Legal Notices	0.00	78.23
Licenses and Permits	0.00	710.47
Maintenance	820.00	6,070.00
Management Fee	765.35	8,307.35
Office Supplies	686.60	1,934.42
Postage and Delivery	0.00	105.00
Program Support	7,166.52	251,715.12
Property Tax Admin Fees	0.00	5,942.51
Repairs		
Building Repairs	7,202.85	213,928.29
Equipment Repairs	0.00	341.00
Total Repairs	7,202.85	214,269.29
Stipend pay	1,550.00	6,050.00
Travel & Ent		
Travel	0.00	155.94
Total Travel & Ent	0.00	155.94
Utilities		
Gas and Electric	149.63	825.22
Utilities-City of Linday	391.46	3,621.23
Total Utilities	541.09	4,446.45
Wellness Center		
Advertising	0.00	1,091.00
Equipment	21,497.72	34,783.22
Maintenance-Buildings	120.00	6,624.60
Maintenance-Lawns	770.00	5,620.00
Total Wellness Center	22,387.72	48,118.82
Total Expense	46,157.02	592,149.97
Net Ordinary Income	-38,503.52	-204,622.57
Other Income/Expense		
Other Income		
Interest Income		
Interest Income-Bank	69.92	527.15
Interest Income-County	0.00	9,395.60
Interest Income-State	0.00	133.71
Total Interest Income	69.92	10,056.46
Total Other Income	69.92	10,056.46
Other Expense		

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Lindsay Local Hospital District
Statement of Revenues & Expenses
For the One Month and Eight Months ended February 28, 2017

	Feb 17	Jul '16 - Feb 17
Capital Expenditures	2,917.55	16,741.59
Total Other Expense	2,917.55	16,741.59
Net Other Income	-2,847.63	-6,685.13
Net Income	-41,351.15	-211,307.70

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Lindsay Local Hospital District
Schedule of Revenues and Expenses - Budget vs. Actual
February 2017

	Feb 17	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Physician Office Lease	7,653.50	10,000.00	-2,346.50	76.5%
Total Income	7,653.50	10,000.00	-2,346.50	76.5%
Expense				
Accounting	670.00	1,250.00	-580.00	53.6%
Advertising	0.00	16.00	-16.00	0.0%
Depreciation Expense	1,185.83	1,167.00	18.83	101.6%
Directors' Fees	1,000.00	667.00	333.00	149.9%
Dues and Subscriptions	0.00	75.00	-75.00	0.0%
Insurance				
D & O Insurance	352.06	375.00	-22.94	93.9%
Liability	316.50	333.00	-16.50	95.0%
Total Insurance	668.56	708.00	-39.44	94.4%
Legal	1,512.50	1,083.00	429.50	139.7%
Legal Notices	0.00	84.00	-84.00	0.0%
Maintenance	820.00	1,000.00	-180.00	82.0%
Management Fee	765.35	1,000.00	-234.65	76.5%
Miscellaneous	0.00	42.00	-42.00	0.0%
Office Supplies	686.60	41.00	645.60	1,674.6%
Postage and Delivery	0.00	17.00	-17.00	0.0%
Program Support	7,166.52	23,291.00	-16,124.48	30.8%
Repairs				
Building Repairs	7,202.85	41,667.00	-34,464.15	17.3%
Equipment Repairs	0.00	166.00	-166.00	0.0%
Total Repairs	7,202.85	41,833.00	-34,630.15	17.2%
Security System Service	0.00	63.00	-63.00	0.0%
Stipend pay	1,550.00	1,634.00	-84.00	94.9%
Utilities				
Gas and Electric	149.63	100.00	49.63	149.6%
Utilities-City of Linday	391.46	458.00	-66.54	85.5%
Total Utilities	541.09	558.00	-16.91	97.0%
Wellness Center				
Advertising	0.00	125.00	-125.00	0.0%
Class supplies	0.00	167.00	-167.00	0.0%
Equipment	21,497.72	4,166.00	17,331.72	516.0%
Equipment Repair	0.00	1,250.00	-1,250.00	0.0%
Maintenance-Buildings	120.00	4,917.00	-4,797.00	2.4%
Maintenance-Lawns	770.00	750.00	20.00	102.7%
Total Wellness Center	22,387.72	11,375.00	11,012.72	196.8%
Total Expense	46,157.02	85,904.00	-39,746.98	53.7%
Net Ordinary Income	-38,503.52	-75,904.00	37,400.48	50.7%
Other Income/Expense				
Other Income				
Interest Income				
Interest Income-Bank	69.92			
Interest Income - Other	0.00	917.00	-917.00	0.0%
Total Interest Income	69.92	917.00	-847.08	7.6%

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Lindsay Local Hospital District
Schedule of Revenues and Expenses - Budget vs. Actual
February 2017

	Feb 17	Budget	$ Over Budget	% of Budget
Total Other Income	69.92	917.00	-847.08	7.6%
Other Expense				
Capital Expenditures	2,917.55	625.00	2,292.55	466.8%
Total Other Expense	2,917.55	625.00	2,292.55	466.8%
Net Other Income	-2,847.63	292.00	-3,139.63	-975.2%
Net Income	**-41,351.15**	**-75,612.00**	**34,260.85**	**54.7%**

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Lindsay Local Hospital District
Schedule of Revenues and Expenses - Budget vs. Actual
July 2016 through June 2017

	Jul '16 - Jun 17	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Physician Office Lease	83,082.25	120,000.00	-36,917.75	69.2%
Property Taxes	304,445.15	470,000.00	-165,554.85	64.8%
Total Income	387,527.40	590,000.00	-202,472.60	65.7%
Expense				
Accounting	9,855.00	15,000.00	-5,145.00	65.7%
Advertising	0.00	200.00	-200.00	0.0%
Depreciation Expense	8,499.64	14,000.00	-5,500.36	60.7%
Directors' Fees	10,000.00	8,000.00	2,000.00	125.0%
Dues and Subscriptions	872.00	900.00	-28.00	96.9%
Insurance				
D & O Insurance	2,860.05	4,500.00	-1,639.95	63.6%
Liability	2,537.18	4,000.00	-1,462.82	63.4%
Total Insurance	5,397.23	8,500.00	-3,102.77	63.5%
Legal	9,622.50	13,000.00	-3,377.50	74.0%
Legal Notices	78.23	1,000.00	-921.77	7.8%
Licenses and Permits	710.47			
Maintenance	6,070.00	12,000.00	-5,930.00	50.6%
Management Fee	8,307.35	12,000.00	-3,692.65	69.2%
Miscellaneous	0.00	500.00	-500.00	0.0%
Office Supplies	1,934.42	500.00	1,434.42	386.9%
Postage and Delivery	105.00	200.00	-95.00	52.5%
Program Support	251,715.12	279,500.00	-27,784.88	90.1%
Property Tax Admin Fe...	5,942.51	11,800.00	-5,857.49	50.4%
Repairs				
Building Repairs	213,928.29	500,000.00	-286,071.71	42.8%
Equipment Repairs	341.00	2,000.00	-1,659.00	17.1%
Total Repairs	214,269.29	502,000.00	-287,730.71	42.7%
Security System Service	0.00	750.00	-750.00	0.0%
Stipend pay	6,050.00	19,600.00	-13,550.00	30.9%
Travel & Ent				
Travel	155.94			
Total Travel & Ent	155.94			
Utilities				
Gas and Electric	825.22	1,200.00	-374.78	68.8%
Utilities-City of Linday	3,621.23	5,500.00	-1,878.77	65.8%
Total Utilities	4,446.45	6,700.00	-2,253.55	66.4%
Wellness Center				
Advertising	1,091.00	1,500.00	-409.00	72.7%
Class supplies	0.00	2,000.00	-2,000.00	0.0%
Equipment	34,783.22	50,000.00	-15,216.78	69.6%
Equipment Repair	0.00	15,000.00	-15,000.00	0.0%
Maintenance-Buildin...	6,624.60	45,000.00	-38,375.40	14.7%
Maintenance-Lawns	5,620.00	9,000.00	-3,380.00	62.4%
Total Wellness Center	48,118.82	122,500.00	-74,381.18	39.3%
Total Expense	592,149.97	1,028,650.00	-436,500.03	57.6%
Net Ordinary Income	-204,622.57	-438,650.00	234,027.43	46.6%
Other Income/Expense				

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Lindsay Local Hospital District
Schedule of Revenues and Expenses - Budget vs. Actual
July 2016 through June 2017

	Jul '16 - Jun 17	Budget	$ Over Budget	% of Budget
Other Income				
Interest Income				
Interest Income-Bank	527.15			
Interest Income-Cou...	9,395.60			
Interest Income-State	133.71			
Interest Income - Oth...	0.00	11,000.00	-11,000.00	0.0%
Total Interest Income	10,056.46	11,000.00	-943.54	91.4%
Total Other Income	10,056.46	11,000.00	-943.54	91.4%
Other Expense				
Capital Expenditures	16,741.59	7,500.00	9,241.59	223.2%
Total Other Expense	16,741.59	7,500.00	9,241.59	223.2%
Net Other Income	-6,685.13	3,500.00	-10,185.13	-191.0%
Net Income	**-211,307.70**	**-435,150.00**	**223,842.30**	**48.6%**

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LINDSAY LOCAL HOSPITAL DISTRICT
Board Information
3/17/2017

CHECKING BALANCE- FEBUARY 16, 2017		$ 864,700.79
DEPOSITS		
TIENKEN REALTY	0.00	
TULARE COUNTY-PROPERTY TAX	0.00	
TULARE COUNTY-PROPERTY TAX	0.00	
INTEREST INCOME	66.33	66.33
CHECKS WRITTEN AFTER BOARD MEETING		
ALL PRO FIRE & SAFETY	42.42	
CINDY BAKER	600.00	
BARTLETS POOL SERVICE	120.00	
CITY OF LINDSAY	14,543.82	
DENNIS MEDDERS	250.00	
GENESIS POOLS, INC	21,497.72	
GREG MCQUEEN	600.00	
HEALTHY KIDS HEALTHY LINDSAY	222,354.00	
IVET SORIA	300.00	
M. GREEN & COMPANY	470.00	
QUAD KNOPF	1,995.00	
RICHARD SCOTT LOFTIN	300.00	
SAFEGUARD SYSTEMS	184.82	
STARR WARSON	1,457.50	
THERESA HURTADO	500.00	
TOTAL CHECKS WRITTEN		265,215.28
CHECKING BALANCE-FEBRUARY 28, 2017		$ 599,551.84
DEPOSITS SINCE MONTH END		
CHECKS WRITTEN SINCE MONTH END		
	0.00	-
CHECKING BALANCE AT MARCH 15, 2017		$ 599,551.84
MONEY MARKET BALANCE-FEBRUARY 28, 2017		$ 93,755.37
ACTIVITY SINCE MONTH END		0.00
MONEY MARKET BALANCE-MARCH 15, 2017		$ 93,755.37
Cash in Bank as of February 28, 2017		
Cash in Checking-Bank of the Sierra		$ 599,551.84
Cash in Money Market-Bank of the Sierra		93,755.37
Cash in County of Tulare		1,500,000.00
State of California-LAIF		29,262.11
Total Cash Available		$2,222,569.32
PROJECTED REVENUES		
March 2017 (Property Taxes)		$ -
April 2017 (Property Taxes)		130,000.00
May 2017 (Property Taxes)		60,000.00
MOB Billings Per Month		8,000.00
TOTAL PROJECTED REVENUES		198,000.00
OTHER EXPENSES		
TOTAL OTHER EXPENSES		0.00
PROJECTED NET REVENUES		$198,000.00

Lindsay Local Hospital District
Transactions by Account
As of February 28, 2017

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Cash in Bank-Checking							864,700.79
Bill Pmt -Check	02/22/2017	2897	All Pro Fire & Safety	Extinguisher recharge		42.42	864,658.37
Bill Pmt -Check	02/22/2017	2898	Bartletts Pool Service, Inc	January 2017		120.00	864,538.37
Bill Pmt -Check	02/22/2017	2899	Cindy Baker			600.00	863,938.37
Bill Pmt -Check	02/22/2017	2900	City of Lindsay			14,543.82	849,394.55
Bill Pmt -Check	02/22/2017	2901	Dennis Medders			250.00	849,144.55
Bill Pmt -Check	02/22/2017	2902	Genesis Pools, Inc	Estimate for perimeter l...		21,497.72	827,646.83
Bill Pmt -Check	02/22/2017	2903	Greg McQueen			600.00	827,046.83
Bill Pmt -Check	02/22/2017	2904	Healthy Kids-Healthy Lindsay	Lindsay Integrated Diab...		222,354.00	604,692.83
Bill Pmt -Check	02/22/2017	2905	Ivet Z. Soria			300.00	604,392.83
Bill Pmt -Check	02/22/2017	2906	M Green & Company, LLC			470.00	603,922.83
Bill Pmt -Check	02/22/2017	2907	Quad Knopf	12/1/16-1/14/17		1,995.00	601,927.83
Bill Pmt -Check	02/22/2017	2908	Richard Scott Lollin			300.00	601,627.83
Bill Pmt -Check	02/22/2017	2909	Safeguard Business Systems			184.82	601,443.01
Bill Pmt -Check	02/22/2017	2910	Starr A. Watson	January 2017		1,457.50	599,985.51
Bill Pmt -Check	02/22/2017	2911	Theresa Hurtado			500.00	599,485.51
Deposit	02/28/2017			Interest	66.33		599,551.84
Total Cash in Bank-Checking					66.33	265,215.28	599,551.84
Cash in Bank-Money Market							93,751.78
Deposit	02/28/2017			Interest	3.59		93,755.37
Total Cash in Bank-Money Market					3.59	0.00	93,755.37
Cash in County of Tulare							1,500,000.00
Total Cash in County of Tulare							1,500,000.00
STATE OF CA-LAIF							29,262.11
Total STATE OF CA-LAIF							29,262.11
TOTAL					**69.92**	**265,215.28**	**2,222,569.32**

Lindsay Local Hospital District
Transactions by Account
As of March 17, 2017

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Cash in Bank-Checking							
Total Cash in Bank-Checking							599,551.84
							599,551.84
Cash in Bank-Money Market							
Total Cash in Bank-Money Market							93,755.37
							93,755.37
Cash in County of Tulare							
Total Cash in County of Tulare							1,500,000.00
							1,500,000.00
STATE OF CA-LAIF							
Total STATE OF CA-LAIF							29,262.11
							29,262.11
TOTAL							2,222,569.32

PHOTOGRAPHY BY BECKIE BALLEW NAVA

INVOICE

559-308-1869
photosbybeckie@att.net

141 East Dorothea Ct
Visalia, California 93277

Attention: Rachel Hill, Cindy Baker
Lindsay Hospital Board
Date: March 14, 2017

Project Title: Decorative Photography for Board Room
Terms: balance due upon delivery

Description	Quantity	Unit Price	Cost
24x36 Canvas Print (waiting area)	1	$ 225	$ 225
16x20 Canvas Prints (waiting area)	2	$ 75	$ 150
Thin Wraps (meeting room)	4	$ 100	$ 400
6' metal print Elephant Back(meeting rm)	1	$1250	1250
		Subtotal	$ 2,025
Tax		8.00%	$ 162
		Total	$ 2,187

Thank you for your business. It's a pleasure to work with you on your project. My home town, and your organization is especially meaningful to me. Your order has arrived.

Sincerely yours,

Beckie Ballew Nava

INVOICE

Oacys Technology
767 Porter Road • Porterville, CA 93257
Phone (559) 781-4123 • www.oacys.com • www.oanet.net

INVOICE NUMBER: 164000
INVOICE DATE: Mar 5, 2017
PAGE: 1
AMOUNT PAID:
Customer ID#: L7938112
Invoice Amount: 179.70

SOLD TO:

Lindsay Local Hospital District
Accounts Payable
Post Office Box 234
Lindsay, CA 93247

Please Pay From This Invoice
No Statement will Be Mailed

CUSTOMER ID	CUSTOMER PO	PAYMENT TERMS	
L7938112		Net 10 Days	
SALES REP ID	**SHIPPING METHOD**	**SHIP DATE**	**DUE DATE**
	None		3/15/17

QUANTITY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENSION
1.00		Semi-Annual Website Thank You.	179.70	179.70

Invoice #: 164000

OACYS Technology
767 N Porter Road
Porterville, CA 93257
Phone (559) 781-4123
www.oacys.com
www.porterville.com

Subtotal	179.70
Sales Tax	
Total Invoice Amount	179.70
Payment Received	0.00
TOTAL	179.70

STARR WARSON
ATTORNEY AT LAW

MAILING ADDRESS
Post Office Box 638
Lindsay, California 93247
*arsonlaw@verizon.net

OFFICE ADDRESS
23100 Avenue 208
Lindsay, California 93247
559-568-0775 (voice/facsimile)

ACCOUNT STATEMENT

Lindsay Local Hospital District
Board of Directors
P. O. Box 234
Lindsay, CA 93247

February 28, 2017

	DESCRIPTION OF SERVICES	*	TIME Hourly	PAYMENTS - Credits -	CHARGES - Debits
02/01/2017	Beginning Balance				$1,457.50
02/09/2017	Meeting with KDHC, rental manager, Re: Lease on 845 N. Sequoia property	1	0.5		$92.50
	Discussion with Bd. President, Re: Rental terms & repairs at 845 N. Sequoia, and proposal to transfer property from City.	1	0.5		no charge
02/16/2017	Review KDHC lease.	1	0.5		no charge
	Prepare MOU for board review, Re: Exeter District Ambulance	1	fee		$250.00
	Review property descriptions for use with addition of property from City	1	0.5		$92.50
	Revise & prepare Resolution 2017-02 for board.	1	fee		$250.00
02/21/2017	Regular Meeting	1	fee		$300.00
02/22/2017	Issue instructions to City, Re: Distnct's funding for Infant/toddler program.	1	fee		$250.00
02/24/2017	Further discussion with Sequoia Medical Clinic, Re: Renewal and revisions to lease.	1	0.5		$92.50
	Discussion with KDHC, Re: Property rental terms.	1	0.5		no charge
02/28/2017	Discussion with Tom McCurdy (Quad-Knoph) Re: ADA certification of work.	1	0.5		no charge
	Attend City Council meeting, Re: Transfer of property to Hospital District	1	1.0		$185.00
	Payment Received			$1,457.50	
	- Thank You -				
	Total Charges & Credits:			$1,457.50	$2,970.00
	Interest & Other Charges:				$0.00
	Subtotal:				($1,512.50)
	BALANCE DUE:				**$1,512.50**

Notes:
1. All account balances are due and payable on the date billed. If a balance is carried forward to the next statement period, an 18% (APR) will be added to the unpaid portion.
2. If a check is returned unpaid for any reason, a $30 handling fee plus any costs incurred will be added to the account in addition to any late fees to be charged.

* Legend
1: Attorney
2: Paralegal
3: Clerical

Invoice

Quad Knopf, Inc.
P.O. Box 3699
Visalia, CA 93278
(559) 733-0440

February 20, 2017
Project: No: 150350
Invoice No: 87441

LINDSAY LOCAL HOSPITAL DISTRICT
P. O. Box 234
Lindsay, CA 93247

Project Manager: Tom McCurdy

Project: 150350 Topo Survey - ADA Compliant access ramps

Professional Services for the Period:January 15, 2017 to February 11, 2017

Phase: 03 Civil Engineering Design

Professional Personnel

	Hours	Rate	Amount	
Senior Associate Engineer	7.20	156.00	1,123.20	
Project Administrator	.20	88.00	17.60	
Senior Associate Project Manager	3.00	148.00	444.00	
Totals	10.40		1,584.80	
Total Labor				**1,584.80**

Reimbursable Expenses

Reimbursable Travel & Promo

1/17/2017	Mello, Monique	Job walk	11.34	
Total Reimbursables			**11.34**	**11.34**

Phase Total **$1,596.14**

Phase: 04 Construction Staking

Professional Personnel

	Hours	Rate	Amount	
Senior Associate Surveyor	.50	133.00	66.50	
Senior Surveyor	.30	156.00	46.80	
Totals	.80		113.30	
Total Labor				**113.30**

Phase Total **$113.30**

Total Project Invoice Amount **$1,709.44**

Outstanding Invoices

Number	Date	Balance
87222	1/28/2017	1,995.00
Total		**1,995.00**

Terms Net 30 Days

MEMO

Date: February 27, 2017

Project No.: 150350

To: Greg McQueen, Chairman, Lindsay Local Hospital District

From: Tom McCurdy, PWLF

Subject: Lindsay Hospital ADA Compliance Project

cc: Monique Mello, Design Engineer
Starr Warson, Legal Counsel

Greg,
This memo is to outline the progress to date regarding the ADA Compliance Project for the Lindsay Local Hospital District as well as our billing through February 20, 2017.

Monique Mello and I performed an additional job walk on January 17, 2017, to observe the items that we had provided the contractor to finish.

We have additional items that need minor correction and have provided a copy of the punchlist here for your information.

Please advise of any items that you may see that have not been included in our punchlist.

We have contacted a couple Certified Access Specialist (CASp) and have requested a quote and time frame in which they can perform the job walk and report.

Please let me know if you have any questions or need clarification on any items.

TMc

\\172.18.10.40\projects\Projects\2015\150350\ADMIN\Correspondence\Sent\150350 Memo to Greg McQueen regarding progress 2-27-2017.docx\\Projects\2015\150350\ADMIN\Correspondence\Sent\150350 Memo to Greg McQueen regarding progress 1-30-2017.docx

901 East Main Street • P.O. Box 3699 • Visalia, California 93278 • Tel (559) 733-0440 • Fax (559) 733-7821
www.qkinc.com

M. GREEN & COMPANY, LLP

Certified Public Accountants

Post Office Box 518
Lindsay, California 93247
(559) 562-2551

822 West Center
Visalia, California 93291
(559) 625-0320

Lindsay Local Hospital District
P O Box 234
Lindsay, CA 93247

Date: 3/6/17

For professional service rendered as follows:

Accounting Services for the month of February 2017	$475.00
Conference with client regarding January 2017 reports.....	195.00
Invoice Total	$670.00

Please return this portion with payment.

Lindsay Local Hospital District

10/8/2016

Amount Due
$470.00

Amount Enclosed: $_____

CAL BENNETTS
OFFICE FURNISHING PLANNING & DESIGN

ALL WAYS MOVING

615 North Plaza Drive
Visalia, CA 93291
P. 559.651.7979 | F. 559.651.7989

Route:400

QUOTE

ORDER NUMBER	628-0
DATE	03/15/17
PROJECT NUMBER	9961
PROJECT NAME	REGULAR PROJECTS
SALESPERSON	GARRETT LOVELL
PAGE	1 of 1

BILLING ADDRESS	SHIPPING ADDRESS
LINDSAY HOSPITAL DISTRICT 740 SEQUOIA AVE VISALIA CA 93291 P: 559-562-4955 F: - -	LINDSAY DISTRICT HOSPITAL THERESA @ 321-5808 740 SEQUOIA AVE LINDSAY CA 93247

CUSTOMER PURCHASE ORDER	ACCOUNT NUMBER/DEPT	TERMS
	9961	NET 30

ITEM NUMBER	MFG	PRODUCT DESCRIPTION	ORD QTY	B/O QTY	SHIP QTY	UNIT PRICE	EXTENDED
		CONTACT: THERESA @ 321-5808					
MMLEC	MAV	LECTERN WITH CASTERS DIMENSIONS: 18" D X 24" W X 44" H FINISH: COLUMBIAN WALNUT LIST PRICE: $537.00	1		1	285.00	285.00
MMTR2436	MAV	TRAINING TABLE TOP DIMENSIONS: 24" D X 36" W X 1" H FINISH: COLUMBIAN WALNUT LIST PRICE: $228.00	1		1	120.00	120.00
MMLEGTRSC	MAV	4 BRUSHED STEEL POSTS WITH LOCKING CASTERS HEIGHT: 27 15/16" LIST PRICE: $271.00	1		1	143.00	143.00
INSTALLATION INS	INS	INSTALLATION INCLUDES ASSEMBLY & DELIVERY	1		1	130.00	130.00

Signature: _____

TERMS: NET 30 DAYS. All past due accounts subject to a finance charge of 1.5% per month, 18% APR. Buyer agrees to pay all costs of collection including attorney fees, costs and suits owed in the event collection becomes necessary. The jurisdiction for the enforcement of this transaction is in Tulare County, CA.

Subtotal	678.00
Tax	52.55
Less Deposit	
Total Amount Due	730.55

amazonsmile

Final Details for Order #109-5650393-0437842

Print this page for your records.

Order Placed: March 10, 2017
Amazon.com order number: 109-5650393-0437842
Order Total: $106.90
Supporting: Central California Family Crisis

Shipped on March 13, 2017

Items Ordered	Price
1 of: *Engraved Desk Name Plate - Office Name Plate for Desk - Business Desk Name Plate* Sold by: 904Custom (seller profile) Condition: New	$19.99
1 of: *Engraved Desk Name Plate - Office Name Plate for Desk - Business Desk Name Plate* Sold by: 904Custom (seller profile) Condition: New	$19.99
1 of: *Engraved Desk Name Plate - Office Name Plate for Desk - Business Desk Name Plate* Sold by: 904Custom (seller profile) Condition: New	$19.99
1 of: *Engraved Desk Name Plate - Office Name Plate for Desk - Business Desk Name Plate* Sold by: 904Custom (seller profile) Condition: New	$19.99
1 of: *Engraved Desk Name Plate - Office Name Plate for Desk - Business Desk Name Plate* Sold by: 904Custom (seller profile) Condition: New	$19.99

Shipping Address:
Theresa Hurtado
875 HOMASSEL AVE
LINDSAY, CA 93247-1617
United States

Shipping Speed:
Standard Shipping

Item(s) Subtotal:	$99.95
Shipping & Handling:	$6.95
Total before tax:	$106.90
Sales Tax:	$0.00
Total for This Shipment:	**$106.90**

Payment information

Payment Method:
Debit Card | Last digits: 6638

Billing address
Theresa Hurtado
875 HOMASSEL AVE
LINDSAY, CA 93247-1617
United States

Item(s) Subtotal:	$99.95
Shipping & Handling:	$6.95
Total before tax:	$106.90
Estimated tax to be collected:	$0.00
Grand Total:	**$106.90**

Credit Card transactions

MasterCard ending in 6638: March 13, 2017: $106.90

INVOICE

Dr-Graphix .com

David Rodriguez PRESIDENT / DESIGNER

559.824.0711 | david@dr-graphix.com | dr-graphix.com | 5324 e truman ave fresno, ca 93725

To: Contact Person
LindsayLocalHospital_BrandingPackage
Address
Lindsay, CA 93247

Date: 2/21/17
Invoice #: 346

Due: Net 30*

Re: LindsayLocalHospital_BrandingPackage **Invoice Period:** 2/21/17 to 2/21/17

Identity Package: $1,000.00 (12h 30m)

Expenses: $0.00

SubTotal: $1,000.00

Indirect Costs: *$0.00 (@ 0%)*

***Deposit due**:** **$400.00**

Identity Package: Logo Design, Business Card Design, Letterhead Design, #10 Envelope Design, and Email Signature Design. Project Includes 2-3 Logo Concepts with Max of 2 revisions.

* All invoices are subject to 10% increase of total balance every 30 days from date issued.

**Project begins with estimated 40% deposit, remaining balance due upon completion of design project above.

DETAILS

Date	Hours	Amount	Category	Notes
2/21/17	12h 30m	$1,000.00	Identity package	*Logo Design, Business Card Design (for 5), Letterhead Design, #10 Envelope Design, Email Signature Design*
Totals:	**12h 30m**	**$1,000.00**		

BARTLETT'S POOL SERVICE, INC.
P.O. BOX 8622
PORTERVILLE, CA 93258
559-781-3252

STATEMENT

DATE
03/03/17
NUMBER
ACCT: 24790000

LINDSAY LOCAL HOSPITAL DIST
PO BOX 234
LINDSAY CA 93247

Total Due $ 121.80
Amount Paid: $

RE : 860 N SEQUIA

PLEASE RETURN THIS PORTION WITH PAYMENT

DATE	REFERENCE	CHARGES	CREDITS	BALANCE
	PREVIOUS BALANCE	240.00		240.00
01/22/17	CK2880		-120.00	-120.00
	February Service Charges	120.00		120.00
02/28/17	Late Fee	1.80		1.80
03/03/17	CK2898		120.00	-120.00

ALL CHARGES ARE DUE UPON RECEIPT OF THIS STATEMENT/INVOICE. ANY AMOUNT NOT PAID WITHIN 30 DAYS WILL BE ASSESED A LATE CHARGE OF 1.5%. THANK YOU FOR TRUSTING BARTLETT'S POOL SERVICE WITH YOUR SWIMMING POOL NEEDS
559-781-3252

121.80
PLEASE PAY THIS AMOUNT

Thank You

REPORTS AND INFORMATION

BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA

TO ALL SPECIAL DISTRICTS IN TULARE COUNTY

NOTICE IS HEREBY GIVEN pursuant to Elections Code Section 10404 (c), that the Board of Directors of the following Special Districts submitted to the Board of Supervisors for approval a resolution moving governing board member elections for their district, currently scheduled in November of odd-numbered years, to even-numbered years beginning in 2018 and thereafter:

Ponderosa Community Services District
Poplar Community Services District
Richgrove Community Services District
Tract 92 Community Services District
Strathmore Fire Protection District
Alta Irrigation District
Exeter Memorial District
Lindsay Strathmore Memorial District
Woodlake Memorial District
Strathmore Public Utility District
Woodville Public Utility District

NOTICE IS HEREBY GIVEN that input is requested from you, if you so desire, on the effect of consolidation of said district's election, which input must be received by March 24, 2017, prior to the Board's consideration for the matter at its regular meeting on March 28, 2017.

Dated: March 13, 2017

ATTEST: MICHAEL C. SPATA
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

By: Denise A. Ybarra
Deputy Clerk

Lindsay Diabetes Integrated Project
Quarterly Update: March 14, 2017
Project Lead: Linda Ledesma

Scope of work items completed to date:

Major Activities	January	February	March	Results
Ongoing stakeholder meetings				January meeting canceled due to scheduling conflict for Linda. Meeting will be held March 29 at 12:15 at Healthy Start.
Formalize Partnerships and contractual relationships	x	x	x	Contract with Dr. Bill Polansky, Charlie Stearns completed. Currently working on Contract with KDH regarding data/research.
Establish and formalize project specific bookkeeping and accounting systems, policies and procedures.				Already established, accountant submitted required tax documents. We are reconciling last quarter's budget, we caught an error in KDH's reimbursement package and they made some changes. There will be some carryover that will be added in the areas mentioned in the last budget.
Establish the evaluative measures, procedures, management and milestones & reporting	x	x	x	2/2/17: Charlie, Alma and Linda met to discuss clinic outreach. 2/15/17 Research and evaluation team meet to discuss options and possible going the IRB route (Independent Review Board). 2/27/17 Linda met with Elite Fitness (we need to work out a way to support men in the program. Elite will be invited to all meeting and curriculum will be shared with them) 3/17/17: Core team meeting scheduled to discuss IRB process.
Train and orient Project Staff	x			Marisela was fully trained in Project Dulce in January and that same month both she and Candy completed a training with Dr. Polonsky on Promoting Behavioral Change in Diabetes. Charlie came on board in January.

Expand awareness of grant funded opportunities to support the project.	x	x	x	Alma, Linda and Charlie have been participating in Tulare County's planning to address Diabetes and are now the chairs of the Diabetes Coalition. Charlie and the promotoras are creating a marketing plan to reach out to businesses, medical practices and community. They have reached out to Vida Sana, Dr. Ramirez, Pro-PT. We are scheduling face to face appointments with local providers to educate them on what we are offering. Group is planning a Diabetes Run/Walk in collaboration with the City of Lindsay and El Quinto Sol de America for the month of November.
Patient recruitment, enrollment and Participation	x	x	x	10 patients were enrolled in January and all completed their sessions on 3/1/2017. Next class begins on March 22 and we have 16 already enrolled both are English and Spanish speaking. Supports group continue to be monthly with Charlie providing support. Recruitment efforts are taking place at parent PTO's, Migrant Education, and planning on providing presentations to Open House nights. Promotora's and Charlie plans on attending the Farmers' Market to recruit as well. We have received referrals from KDH, Vida Sana, and Pro-PT. Flyers are being put in local businesses, laundry mats, and we have had a few clients who self-refer due to" word of mouth" Exercise classes currently have approximately 15-18 who are attending on a regular basis.
Success Story				A gentleman was referred by his provider due to being diagnosed with Type 2 diabetes. His wife and 14-year-old daughter attended the first day to learn how they can support him. We screened both his wife and daughter and found that they were pre-diabetic. All three participated together. The husband is a truck driver and eats a lot of fast food. The wife has decided to make his lunches instead so she can help him

				healthier meals. She and her daughter have joined the exercise classes.
Aha's				Participants have asked for more support on how to eat properly and help with menu planning. We will be adding additional support groups that are nutrition focused. We also have asked the UC Cooperative Extension, who provides free cooking classes to help us with one that is diabetes friendly. We will be encouraging the participants to bring their spouses to class, especially if the other one does the cooking. Exercise: I believe we will have extra funds we can reallocate to this fitness line however we have been surveying clients about their preference. Most do have memberships but don't use them. We'd like to come up with other options for men in the group and work with McDermott for other fitness strategies we can implement.

LINDSAY

Since 1932

85th Annual Lindsay Orange Blossom Festival Parade

2017 Entry Form
10:00 AM Saturday, April 8, 2017
www.lindsayorangeblossom.org
obfparade@gmail.com
Laura Cortes 559-361-7173

January 17, 2017

Dear Parade Participant,

We would like to invite you to participate in the 2017, 85th annual Lindsay Orange Blossom Festival Parade. Our theme this year is *"Royalty Reigns in Lindsay"* which celebrates the livelihood of our community and goes perfectly with our 85th anniversary.

Please see the table below for the awards that will be given:

Category	1st place	2nd place	3rd place
Floats	$300.00	$200.00	$100.00
Equestrian	$200.00	Plaque	Plaque
Marching Band	$200.00	Plaque	Plaque
Baton/Music	Plaque	Plaque	Plaque
Vehicles	Plaque	Plaque	Plaque
Miscellaneous	Plaque	Plaque	Plaque

Parade entries will be judged ***during*** the parade; however, floats will be judged ***before*** the parade. Float requirements include a trailer being pulled by a vehicle, or a flatbed truck, decorated according to the theme. A standard decorated truck will not be considered a float.

Enclosed please find an entry form and an announcer's sheet. Return the entry form, along with a short description of your entry, which will be read by the announcer as you pass by the judging table. Feel free to be creative in your narrative. The **deadline** for the entry form and announcer's sheet is **Wednesday, March 29th , 2017**.

We hope that you choose to participate so we can make this the best parade yet!

If you have any questions please contact us at the numbers listed below or you may email us at obfparade@gmail.com.

Thank you very much,

Parade Chairperson
Laura Cortes (559)361-7173

LINDSAY

Since 1932

85th Annual Lindsay Orange Blossom Festival Parade

2017 Entry Form
10:00 AM Saturday, April 8, 2017
www.lindsayorangeblossom.org
obfparade@gmail.com
Laura Cortes 559-361-7173

Name of Entry: _____

Contact Person: _____ Phone: _____

Address: _____

Email: _____

JUDGING CATEGORY (CHECK ONE BELOW):

NON-COMPETITION
____ Non-Competition (if you do not want to be judged)

EQUESTRIAN
____ Large Group on Horses (over 5)
____ Small Group on Horses (2-5)
____ Individual Rider

LAW ENFORCEMENT
____ Military
____ Fire
____ Police
____ Cadet

MARCHING BAND
____ Middle or Elementary Band
____ High School Band

BATON/MUSIC
____ Baton & Dance Group
____ Baton & Dance Individual
____ Costumed Group
____ Costumed Individual
____ Flag Team
____ Musical Group in Vehicle
____ Musical Group Marching

FLOAT
____ Non Profit ____ Commercial

VEHICLES
____ Decorated Car/Pick-up/Van
____ Motorcycle
____ Car Club
____ Other Motorized Entry

MISCELLANEOUS
____ School
____ Sports
____ Service Organization/Club
____ Other (Explain)_____

RULES AND REGULATIONS:

There is no fee for parade entrants. Please return entry forms ASAP with a **deadline** of **March 29, 2017.** All entries received after March 30th will be added to the end of the parade. Entrants will be notified with their lineup status one week before the parade. Check for more information at www.lindsayorangeblossom.org.

- Email forms or inquiries to: obfparade@gmail.com
- Mailed entries should be addressed to: **OBF Parade**
  c/o Parade Chairman – Laura Cortes
  845 Maple Ave.
  Lindsay, CA 93247

Theme
All floats and vehicles are to be decorated in the *"Royalty Reigns in Lindsay"* theme. All entries are subject to approval. Anything deemed inappropriate will be removed from the parade line-up.

Judging
All entries will be judged during the parade except the floats. There will be a minimum of 3 judges judging every category. Entries will be judged on Best Use of Theme, Originality, and Overall Appearance of the entry.

Awards
Please see the invitation letter for a description of this year's awards. Posting of the awards will be after the parade at the stage in the Lindsay City Park at approximately 1:30 p.m.

Moving along
Routines should be no more than 2 minutes. All entries must keep a forward motion and keep the same distance from the entry ahead once the parade has begun.

LIABILITY RELEASE: This entry is a voluntary participation event in a free celebration and with my signature below, I release and hold harmless the City of Lindsay, the Orange Blossom Festival Committee and Staff from any and all liability resulting from said participation.

X_____
Signature and Date (no entry permitted without signature)

Please complete and return the Judge's Announcement Sheet (see reverse) for the parade announcers to read. Thank you.

LINDSAY

Since 1932

85th Annual Lindsay Orange Blossom Festival Parade

JUDGING ANNOUNCEMENT SHEET

Theme: *"Royalty Reigns in Lindsay"*

Name of Entry: _____

Description: (fill in all that apply)

_____ # of regular sized cars/trucks

_____ # of large vehicles (bus, semi, flatbed)

_____# of horses

_____# of trailers being pulled

_____# of walkers

Will your entry have loud noises? Yes or No

Other description/information:

_____

In 100 words or less, please neatly print or type a description of your entry. You may include the history of your entry, past participation, names of participants, etc. This will be read by the emcee as you pass the judges' stage.

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Please return this page before the deadline.

ACTION ITEMS

MEMORANDUM OF UNDERSTANDING

AS BETWEEN:

LINDSAY LOCAL HOSPITAL DISTRICT

EXETER DISTRICT AMBULANCE

RE: SPECIAL FUNDING

1. PARTIES

This Memorandum of Understanding (MOU) is made between the Lindsay Local Hospital District (Hospital District), and the Exeter District Ambulance (Exeter Ambulance) on the date it is approved by the respective boards.

2. PURPOSE

The purpose of this MOU is to:

(a.) Promote health care and health care services for residents within the boundaries of the Hospital District,

(b.) Provide and forge effective partnerships to benefit the residents residing in the Hospital District, and

(c.) Delineate and express the understandings between the Hospital District and Exeter Ambulance regarding the funding granted by the Hospital District for Exeter Ambulance's recent purchase of an ambulance.

3. FUNDING REQUEST

(a.) Exeter Ambulance has recently been designated the primary emergency service provider for Lindsay and the immediate surrounding areas thereto. In order to cover the new area, Exeter Ambulance purchased an additional ambulance. It is projected the funded ambulance will be used primarily for coverage in the Lindsay area and the immediate surrounding area, all areas falling within the Hospital District boundaries.

(b.) Exeter Ambulance has requested and been granted funding by the Hospital District in the amount of $59,900 for reimbursement for the ambulance purchase subject to the terms and conditions herein.

4. EFFECTIVE DATE & DURATION

The MOU takes effect on the date it is approved by the parties, and will remain in effect for as long as the funded ambulance is operated and/or controlled by Exeter Ambulance.

5. TERMS OF AGREEMENT

The parties hereto, agree as follows:

(a.) The funded ambulance shall be used primarily for emergency and transport services by Exeter Ambulance within the Hospital District boundaries.

(b.) Exeter Ambulance will track all services provided within the Hospital District boundaries and the responses utilizing the funded ambulance. It will furnish a report of those responses as requested by the Hospital District periodically, but not more often than quarterly.

(c.) The funded ambulance shall be kept in good and operational condition by Exeter Ambulance, and shall be owned and operated by Exeter Ambulance.

(d.) Should the funded ambulance come out of use, no longer be used primarily for response in the Lindsay area, or be prepared for sale, or other transfer, the Hospital District shall be notified, and the ambulance transferred and conveyed to the Hospital District.

(e.) The funded ambulance will show on its exterior that funding for the vehicle was provided by the Lindsay Local Hospital District.

6. AGREEMENT OF THE PARTIES

(a.) This MOU is an internal agreement between the two districts and does not confer any rights or duties on any individual or other entity. It sets forth mutual goals and understandings between the parties to the MOU for the benefit of the respective districts and the residents therein.

(b.) Any modification or amendment to this MOU shall be in writing and approved by both entities before becoming effective.

(c.) This MOU has been submitted to the respective boards of directors and approved as follows.

Date: _____

Lindsay Local Hospital District
By:

_____
Greg McQueen
President

Confirmed by:

_____
Theresa Hurtado
Board Secretary

Memorandum of Understanding
Lindsay Local Hospital District
Exeter Ambulance District
Pg. 3 of 3

Date: 2/23/17

Exeter District Ambulance
By:

Confirmed by:

LANE ENGINEERS, INC.
Civil • Structural • Surveying
979 North Blackstone Street
P.O. Box 1059
Tulare, CA 93275
Phone: (559) 688-5263 / Fax: (559) 688-8893

March 8, 2017

Starr Warson
Attorney at Law
P.O. Box 638
Lindsay, CA 93247

RE: Lot Line Merger for site located in Lindsay (Lindsay Hospital District site: APN 201-180-08, 012 & 014)

SCOPE OF SERVICES FOR LOT LINE MERGER:

1. Prepare Lot Line Merger application
2. Prepare Lot Line Merger map, prepare legal descriptions before and after merger, prepare deeds and closures for submittal package.
3. Field survey to verify boundary of parcel after merger and provide information in the event there are improvements encroaching over boundary lines from adjacent properties and determine location of line to be adjusted.
4. Coordinate signing of application forms and map and submit to the City Planning Department.
5. Review city engineers' comments and modify as needed.
6. Coordinate with title company, city, owner and County Recorder to complete the recording of the Resolution approving the merger and grant deeds to complete process.

Lane Engineers, Inc. - Lot Line Merger Process (See above) $5250
Lane Engineers, Inc. – Prepare legal descriptions and exhibits for abandonment of easements (if required) $1275
Obtain current title report from title company $750

ITEMS EXCLUDED:

- Environmental Studies and Reports
- Printing and reproduction costs except for office use work in progress
- Processing fees or any other fees required by government entities (not listed above, or increased after receipt of this letter)
- Field survey work
- Any other work not specifically described in the Scope of Services

NOTE:

- The timeframe to prepare, submit, obtain approval and coordinate recording of the documents to complete the adjustment would be approximately 60-90 days. Lane Engineers, Inc. will be able to submit the application package in less than 30 days depending on receipt of a current title report from the title company. The timeframe for City review and approval is a function of the City's processing procedures.

Thank you for the opportunity to submit this proposal. If you have any questions or need additional information, please call at 688-5263.

Respectfully Submitted,
LANE ENGINEERS, INC.

Patrick R. Teter, PLS 5985

CLIENT NEWS BRIEF

California Public Records Act Applies to Private Accounts

March 2017
Number 11

Emails, text messages and other written communications sent to or from a public official's private account may be subject to disclosure under the California Public Records Act (CPRA), the California Supreme Court ruled unanimously in a highly anticipated decision published on March 2, 2017. (*City of San Jose et al. v. Superior Court* (March 2, 2017, No. S218066) ___ Cal.5th ___ <http://www.courts.ca.gov/opinions/documents/S218066.PDF>.)

The court held that the public has a right under the CPRA to access texts, emails and other records discussing public business regardless of whether the records were created, received by or stored in a private account. "If public officials could evade the law simply by clicking into a different email account, or communicating through a personal device," the court wrote, "sensitive information could routinely evade public scrutiny."

This case had its origin in a 2009 lawsuit against the City of San Jose, its redevelopment agency and several city officials. The plaintiff in that case, a community activist, claimed that the city's failure to provide certain records regarding a downtown redevelopment project and other city business violated the CPRA. The city had provided certain records, but declined to provide voicemails, emails and text messages that were sent and received by city officials on personal devices using personal accounts. In 2013, a trial court judge ruled against the city, finding that communications sent to or received from city officials regarding public business are public records regardless of what device or account was used to create and deliver them. (See 2013 Client News Brief No. 17.)

The city appealed the decision, and in 2014, the Sixth District Court of Appeal reversed the decision. The appellate court ruled that the CPRA's definition of public records as communications "prepared, owned, used, or retained" by a public agency did not include messages sent or received on individual city officials' and employees' private devices and accounts. (See 2014 Client News Brief No. 21.) Distinguishing between a public agency as the holder of public documents and its individual elected officials and employees, the appellate court held that, as a practical matter, the city could not use or retain a message sent from an individual council member's phone that was not linked to a city server or account. While acknowledging the potential for abuses, the court determined that it is up to the Legislature to decide whether to require public agencies to police officials' private devices and accounts.

The community activist then appealed to the California Supreme Court, where the case languished for nearly three years before the high court overturned the appellate decision.

In its ruling, the Supreme Court disagreed with the appellate court because records "prepared" on private devices could still qualify as public records. The high court observed that the agency itself is not a person who can create, send and save communications; rather, any such communication would come from

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As the information contained herein is necessarily general, its application to a particular set of facts and circumstances may vary. For this reason, this News Brief does not constitute legal advice. We recommend that you consult with your counsel prior to acting on the information contained herein.

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or be received by an individual. As such, the city's elected officials and employees were in essence acting as the city, and to the extent that their emails pertained to city business, they were public records.

The court did narrow the type of records that are subject to disclosure, holding that records containing conversations that are primarily personal in nature are not subject to disclosure under the CPRA. The court also acknowledged that determining whether particular communications constitute public records is a heavily fact-specific process, and decisions must be made on a case-by-case basis. This will create challenges for public agencies as they attempt to follow the reasoning of this decision.

The court also addressed the practical challenges around retrieving records from personal accounts, including ways to limit the potential for invading personal privacy. For guidance, the court offered examples of methods for retrieving records from personal accounts including procedures adopted by federal courts applying the Freedom of Information Act and followed by the Washington Supreme Court under that state's records law that allow individuals to search their own devices for responsive records when a request is received and to submit an affidavit regarding potentially responsive documents that are withheld. The court also discussed adoption of policies that would prohibit the use of personal accounts for public business, unless messages are copied and forwarded to an official government account. While these methods were offered as examples, the court did not endorse any specific approach.

The opinion did not address a host of other practical issues, such as how public agencies should proceed when employees refuse or fail to provide access to records contained in their private accounts.

The decision means that public agencies must now carefully consider how to retrieve business-related public records that may be located in employees' and officials' personal accounts. One approach is to create new policies that address the decision. However, public agencies should consider the implications such policies may have on issues such as collective bargaining, records retention, acceptable use policies and other policies concerning technology.

Lozano Smith attorneys can provide a wide array of CPRA services, including preparing policies to address this opinion, responding to CPRA requests, analyzing documents and assisting in related litigation. Lozano Smith has a model email retention policy, and is in the process of reviewing and updating this and other model policies to reflect the impact of this decision. In order to receive our existing retention policy, which addresses individual employees' obligations in relation to electronic communications, or to request our upcoming board policy to address the court's decision, you may also email Harold Freiman at hfreiman@lozanosmith.com or Manuel Martinez at mmartinez@lozanosmith.com. We will also be producing webinars about the *City of San Jose* case and electronic records under the CPRA.

For more information on the *City of San Jose* opinion or about the California Public Records Act application to personal technology in general, please contact the authors of this Client News Brief or an attorney at one of our nine offices located statewide. You can also visit our website, follow us on Facebook or Twitter or download our Client News Brief App.

As the information contained herein is necessarily general, its application to a particular set of facts and circumstances may vary. For this reason, this News Brief does not constitute legal advice. We recommend that you consult with your counsel prior to acting on the information contained herein.

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