

LINDSAY LOCAL HOSPITAL DISTRICT
BOARD OF DIRECTORS
AGENDA

Regular Meeting:
November 22, 2016

Lindsay Wellness Center
860 N. Sequoia Ave.
Lindsay, CA 93247

I. CALL TO ORDER

Meeting was called to order at 5:31PM by Chairman Greg McQueen at:

Lindsay Wellness Center
865 N. Sequoia Avenue
Lindsay, CA 93247

Those present:

Directors: Cindy Baker, Rachel Hill, Greg McQueen, Bobbie Velasquez, Rick Loftin
A quorum is recognized

Staff: Attorney Starr Warson

Others: Merced Doria, Clint Ashcroft, Tom McCurdy, Ivet Soria, Mike Lenihan, Linda Ledesma,
and other members of the public.

II. FLAG SALUTE

Flag salute led by Director Hill.

III. PUBLIC COMMENT

Public comment was heard from Rod Burkett regarding an effective diabetes product.

Public comment was heard from Dr. D. Barnett regarding the same diabetes product.

IV. APPROVAL OF AGENDA

Motion to approve agenda without change.

Motion: Director Loftin

Second: Director Baker

Vote: Unanimous (motion passed)

V. INFORMATION

1. Update on ADA Compliance Project at Sequoia Office Complex

Tom McCurdy gave an update on ADA compliance project. Work had started with demo of old materials. Workmen found some unforeseen items that needed removal that will be accomplished. The contractor required grade stakes before further work can go ahead. Stakes were being set. Director McQueen asked about inspections. Mr. McCurdy said Quad would be doing the inspections to assure compliance with ADA rules and grades or would select a qualified ADA inspector for the duty.

Director Loftin inquired about notifying the tenants. Mr. McCurdy said all had been notified of the work.

Director Hill asked how long the project is expected to last. Mr. McCurdy said he expected it to take 45 days. He did not expect delays, but holidays and weather are always a concern.

2. Update on Sequoia Office Furniture Selection.

Director Hill reported the furniture was expected to be delivered in the next week.

Director McQueen remarked the remodel in the office spaces looked good.

3. Wellness Center Update

Clint Ashcraft reported that pigeon fabric was being repaired to limit the bird access to the building.

Director Baker asked for invoices for the equipment that had recently been purchased and Mr. Ashcraft agreed to furnish them.

Mr. Ashcraft described the pool heater and deck issues that were being addressed. He said there would be a plaque showing the Hospital District's contributions to the Wellness Center. Director Velasquez asked where it would be mounted. Mr. Ashcraft said it was not full decided, but in an area in the front of the building.

4. Lindsay Diabetes Center Planning Update

Director Loftin and Linda Ledesma discussed the recent meeting of the Lindsay Diabetes Planning committee. Ms. Ledesma described the new employees and introduced a participant in the program. Mr. Hernandez described his initial reluctance to participate, followed by his success in and satisfaction with the program.

Director Hill said it was good to see the personal success in the program.

5. Rental Report

Director McQueen discussed the rentals activity, including the amounts received in rent for the month. He described the visit that day from Kaweah Delta to the empty office and that KDHC was interested in renting the space. He said more detail will be coming as it becomes available.

6. Correspondence to Directors

Director/Secretary Velasquez discussed a letter from Todd Construction regarding notice to creditors, a letter from the State Attorney General that was given to counsel, and a program/letter from the Special Districts Association.

VI. OTHER ACTION ITEMS

1. Minutes of October 18, 2016 Regular Meeting.

Submitted by Secretary Velasquez.

Motion to approve Minutes as submitted.

Motion: Director Loftin
Second: Director Baker
Vote: Unanimous (motion passed)

2. Monthly Financial Report/Warrants and Payables.

Director/Treasurer Baker described the reports and amounts. Director Baker said there was a laptop computer that is no longer useful and that probably should be discarded in the future.

Motion to approve Monthly Financial Report/Warrants and Payables.

Motion: Director Hill
Second: Director Loftin
Vote: Unanimous (motion passed.)

3. Consideration of Funding Request from Exeter Ambulance District in the amount of \$59,900.

Director Velasquez asked for guidance from staff attorney regarding funding. Counsel discussed the context of proper expenditures for ambulance services and that the funding request was within the statutory guidance for hospital districts. Counsel asked if there would be some control or joint operations of the ambulance service. The representative of the ambulance service said it would be responsive to any instructions by the district.

Director Hill asked what if the service no longer served the District area. The ambulance representative said it had a 3 year commitment and further commitment by the County at this point. She said Exeter Ambulance intended to serve the area without interruption for the full period and they looked forward to working with the Hospital District in its service capacity.

Motion to approve the funding.

Motion: Director Hill
Second: Director Velasquez
Vote: Unanimous (motion passed)

4. Approval of Amended Lease with Kaweah Delta District Hospital.

Counsel reported there was no amended lease from Kaweah Delta Health Care District to discuss.

No action taken.

5. Approval of Audit Report.

Dennis Hylton, CPA brought the FY2015 audit report for review. He addressed certain areas in the report, including the substantial balance kept in money market accounts that may be better served in other financial vehicles. He encouraged the Treasurer to explore alternative options. He observed there were several missing invoices for certain equipment purchases, and that the KDHC increased rental not been collected.

Motion to approve the audit report as submitted.

Motion: Director Velasquez
Second: Director Loftin
Vote: Unanimous (motion passed)

6. Approval of Additional Charges for Electrical Work at Sequoia Office Building in the amount of \$700 for Tim Collins Electrical.

The board asked for the reasons for the additional charges. Merced Doria said the electrical charges had been submitted regarding the office remodel as unexpected but necessary additional work that had been done.

Motion to approve and pay the \$700 charges.

Motion: Director Baker
Second: Director Velasquez
Vote: Unanimous (motion passed.)

7. Consideration of Phase II Funding Request for the Lindsay Integrated Diabetes Project in the Amount Not to Exceed \$305,000

Linda Ledesma described the budget items, the need for the funds, and the general need for the project and its efforts.

Director Hill observed the request was substantial while the number of those served remained small and that the program seemed slow to expand as it was initially projected.

Directors Baker and McQueen echoed the same concern and asked if there were any other funding sources for the project. Ms. Ledesma responded there were no others. She explained it took much work to get a project started and actually operating. She explained some unforeseen obstacles and changes that were made for the program operate better. She explained the efforts to find willing and qualified candidates for the program was more problematic than expected and that some budget items not fully used were used to pay other budget items.

Motion to approve funding in the amount of \$305,000.

Motion: Director Velasquez
Second: Director McQueen
Vote: Yea - 2 (Directors McQueen and Velasquez)
Nay - 2 (Directors Hill and Baker)
(motion did not pass)

Director Loftin declared a potential conflict due to a relative is paid staff on the Diabetes Project. He did not participate in the discussion nor the vote.

The Directors inquired if the request could be revised/reduced or whether other sponsors could be found. The agency would review it, and may resubmit for the next meeting.

No further action taken

8. Approval of Revised Addendum No. 2 to Funding Agreement with City of Lindsay.

Counsel recommended approval as it was a past agreement with the City of Lindsay that was not in the City's records and that has no additional matters.

Motion to approve the revised Addendum.

Motion: Director Loftin
Second: Director Baker
Vote: Unanimous (motion passed)

9. Approval/Consideration of Signage Proposal.

The Board discussed the need for signage for the new Board office, and potentially for all the offices with a centralized sign.

Director Velasquez said signage for the new boardroom should be limited to a door sign.

Director McQueen said there were multiple signs there and it may be good to have one sign for uniformity.

Merced Doria would look into sign options and bring proposals to the next meeting.

No action taken.

10. Designation of Director/Officer to Approve Plan Revisions/Changes to ADA Project up to \$5,000 without Board Approval.

It was recommended a Director or Officer be designated to consider revisions or needs to the work as the ADA Project progresses. It was discussed to have a Director authorized to review and approve changes without specific board approval so the project is not delayed up to an amount certain.

Motion to designate Director Loftin with the authority to review and approve changes up to an amount of \$5,000 without board approval.

Motion: Director Velasquez

Second: Director Hill

Vote: Unanimous (motion passed)

11. Approval of Payment for City Plan Review of ADA Project.

No invoice for the City Plan Review had been received.

No action taken.

VII. LEGAL COUNSEL REPORT

- Attorney Warson observed the Govt Code requires newly elected directors be seated and receive the oath on the first Friday in December following the election in November. This year, however, the County is not expected to have the election finalized by that date. There will be 3 directors to be installed on this Board. In the past, the District has installed directors in the first regular meeting in December. A date for that was discussed.
- It was decided the installation of directors would take place at the next regular board meeting with the understanding there would only be 2 'sitting' directors following the December 3rd date. It was further discussed that a Director Orientation would be done before the next regular board meeting to be arranged by counsel.
- It was decided that given the December month, the next regular meeting would be on December 13th and that installations would be done at that time.
- As the new boardroom was not yet functional, counsel would not publish the new meeting location until it was certain the premises was ready. Counsel would prepare the agenda for the next meeting(s).

VIII. ADJOURN

There being no further business, the meeting was adjourned at 7:18PM.

Motion: Director Baker

Second: Director Hill

Vote: Unanimous (motion passed)

Next regular meeting of the Directors scheduled December 13, 2016.

Respectfully submitted,



Starr Warson
Substituting for the Secretary